



Amjad Saeed
S/O
MUHAMMAD SAEED
KHAN

I am looking for new paths with positive thinking and performance. I have 10+ year experience in electrical field. I can move forward with a good performance by utilizing my full potential and experience.

Contact Info:

☎ 0097477706146

✉ amjadsaeed92@gmail.com

🏠 DOHA QATAR

Personal Information:

Date of Birth: 11/08/1991

Marital Status: Married

Passport No: FH5974902

NOC Available

CAREER EXPERIENCE

REHMAN ASSOCIATES (PEC LIC # 8848)

Electrical Supervisor

APRIL 2021 TO AUGUST 2023

- Interprets construction drawings and studies the contract documents and applicable standards or specification prior to execution of any jobs.
- Assign staffs to scheduled and unscheduled projects based on their technical expertise, deadlines and other considerations.
- Oversee and carry out the installation, maintenance of a wide range of equipment's such as ATS, Capacitor bank, Switch gear panels, ACB's, DB's, Lighting control system etc.
- Provide the maintenance supervision for Planned Preventive Maintenance (PPM) and Corrective, Maintenance (CM) activities.
- Using test equipment & hand tools to diagnose, locate & fix electrical problems.
- Report to manager on job progress and issues on a daily basis.
- Arrange for site inspection from time to time to monitor standard of work and completion schedule.
- Variable Frequency Drives (VFDs)

AL-BASIT CONSTRUCTION COMPANY

Electrical Supervisor & Site incharge

APRIL 2019 to MARCH 2021

- Supervising the installation of electrical systems in homes, apartments, and other residential buildings.
- Collaborate with project managers and engineers to plan and schedule electrical work.
- Develop work breakdown structures and task assignments for electrical teams.
- Modern Smart Home Wiring. Luxury Apartment Electrical Design
- Office Building Power Distribution. Work on ATS panel
- Assist in the preparation of regularly scheduled reports

ZAID SABIR & CO

Electrical Maintenance Supervisor MARCH 2017 TO MARCH 2019

- Read and work on electrical drawing.
- Maintenance of distribution panels & switch gears in station and subway.
- Electrical Site Supervisor for small and medium type construction projects like Villas, Apartments, commercial and non-commercial multistoried buildings and Malls. Respond promptly to customer inquiries.
- Circuit breakers, Switchgear, Distribution panels
- Communicating and coordinating with colleagues as necessary.
- Research and obtain further information for incomplete documents Communication
- Monitors the acquisition and use of materials.
- Doing the maintenance of DB, replace circuit breaker

HOBBIES

- Making Good Relation With People
- Badminton
- Photography
- Hiking
- Swimming
- Cricket

PERSONAL STRENGTH

- Energetic and sincere
- Detail-oriented
- Excellent teamwork skills
- Well-organized and willing to learn
- Having a strong sense of responsibility
- Hardworking and self-motivated
- Good communication and interpersonal skills
- Comfortable working alone or as part of a team.

LANGUAGES

- English
- Pashto
- Urdu
- Punjabi

M/S DANISH MALIK & CO (PEC LIC # C-3/5155)

Electrical Supervisor

SEPTEMBER 2013 TO FEBRUARY 2017

- LV Switch gears and Distribution boards.
- Maintenance of LV cable containments & distribution boards
- Maintenance of normal, UPS & emergency lighting & power systems and earthing system
- Testing & Maintenance of electrical equipment's like Motors, Cables
- Planning of requirement of raw materials for process and maintenance needs.
- Read and work on electrical drawing.
- HT & LT Switchgear Erection, Testing & Commissioning
- Report to manager on job progress and issues on a daily basis.

EDUCATION

Diploma of Associate Engineer (ELECTRICAL)

23 September 2013

Wah. Swedish Institute of Technology (WAH CANTT)

Matric

(Science)

28 September 2006

F.G. Boys model school, I-9/4 Islamabad.

TRAINING / CERTIFICATIONS

- **Sketchup 3d (civil)**
JUNE 2021
- **Certificate of CCTV, BIOMETRIC, INTERCOM**
AGT INSTITUTE OF TECHNICAL AND PROFESSIONAL EDUCATION
09 SEPTEMBER 2022
- **Certificate of Data entry (MS- Excel, MS- Access, Typing)**
OXFORD ENGLISH LANGUAGE AND COMPUTER INSTITUTE
DECEMBER 2012
- **Certificate of Auto C.A.D (Knowledge about 2d/3d)**
COMPAC COLLEGE OF COMPUTER SCIENCE
MAY 2009

REFERENCES

References will be provided upon request