

Mohammad Tariq



Contact Address:

15, Industrial Area, State of Qatar
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Languages

- * Arabic – R
- * English – R-W-S
- * Hindi – R-W-S

Hobbies

- * Driving
- * Photography

Visa Status

- * Work Visa
- * NOC Available

Passport Details

- * Passport No. : M3595147
- * Passport Validity : 11/11/2024
- * Place of Issue : Lucknow

Personal Details

- * Father's : Niaz Ahmad Khan
- * DOB : 11 Jan 1980
- * Sex : Male
- * Nationality: Indian
- * Religion: Islam, Muslim
- * Marital Status : Married
- * Driver License: LMV Qatar
LMV India
- * P Address : Gorakhpur, UP India

CURRICULUM VITAE

Summary

To employ for a job which utilize knowledge, skills, trainings and experiences in the field of DRIVING or even any other related work that provides high level of challenges and full range responsibilities through honest and quality services.

Skill Highlights

- | | | |
|-------------------------|-------------------|---------------|
| •Excellent Organization | • Time Management | • Efficiency |
| •Leadership | • Dependability | • Flexibility |

Experience

Driver/Admin – 05/2016 to 11/2020

M/s. Faraan Trading and Contracting WLL, State of Qatar

Driver Cum Camp Boass – 10/2011 to 02/2014

Blue Star International WLL, State of Qatar

Role and Responsibilities

- Arrange transport for employees (wherever applicable) and maintenance company vehicle on data bases.
- Making and Handling paper in transport (Vehicle hand over & take over, Istimara inspection, Vehicle Insurance, Reminder Istimara reminder to Driver).
- Managing for Vehicle status for fuel payment, status of Kms.
- Handling staff accommodation issues in coordination with camp boss. Allocating rooms to employees, checking accommodation materials, maintaining inventory, handling maintenance work in Accommodation in coordination real estate department.

Education

- Graduation D.D.U. Gorakhpur University, Gorakhpur 1999
- Plus Two U.P. Board of Examinations Uttar Pradesh in 1996
- High School U.P. Board of Examinations Uttar Pradesh in 1994

Certifications

- Diploma in Computer applications Ananaya Computer Institute, Gkp India
- Diploma in Tally 6.3 from Ananaya Computer Institute, Gkp. India

Declaration:-

I hereby declare that all the information provided above is true in all respects.

Place: 15, Industrial Area, State of Qatar

Date: _____

(Mohammad Tariq)