



GREGORIO “JAMMAL” BAYOTE JR.

Profile

Seeking a position that can maximize my experience, to increase my knowledge and contribute to the organization.

Contact

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Hobbies

Basketball

PERSONAL

Civil Status – Married

DOB 25.05.1981

EDUCATION

UNIVERSITY of CEBU (Philippines)

Bachelor of Science
Major in Hotel & Restaurant Management (HRM)

TITAY NATIONAL HIGH SCHOOL (Philippines)

Secondary Education
Graduate

WORK EXPERIENCE

EASTWAY FREIGHT SERVICES – Operations Personnel (Doha, Qatar)

April 2018 – Present

- Handles Delivery Order Collection, segregation and dispatch to CCA.
- Delivers Invoices to Customers and assists in the follow up and payment collections.
- Handles other job assignments of the company.

MICCO QATAR WLL – Packing & Relocations Supervisor & Operations (Doha, Qatar)

June 2004 – March 2018

- In-charge of D/O Collection, document segregation and dispatch to relevant CCA / Ministries.
- In-charge of Invoice distribution, follow up of payment and collections
- Conducts surveys for potential relocation clients, prepares and sends quotation and facilitates necessary action immediately upon client confirmation.
- Supervises actual packing and relocation jobs to ensure smooth and accident-free movements.
- Acts as the forklift operator in the absence of the in-charge.
- Handles cargo deliveries and other assignments as instructed by the GM.

MICCO ABU DHABI – Packer / Warehouse Personnel (Abu Dhabi, UAE)

June 2003 – May 2004

- Acts as forklift operator for inbound/outbound cargoes.
- Assists in the packing and relocation movements.
- Performs other related functions of the Operations Department.

FURNICON FURNITURES CO. – Foreman (Abu Dhabi, UAE)

March 2002 – April 2003

- In charge of fixing, partitions and assembly of furniture/s and other items as per project based.
- In charge of loading / offloading of materials or furniture for storage or for deliveries.
- In-charge of projects for Etisalat in Abu Dhabi, Dubai and Sharjah for all their assembly requirements.
- Submits reports for these operations on a weekly basis
- Handles other related functions as per tasked by the department head.

HALZANGZ PLATING CO. – Machine Operator (MEPC Cebu Philippines)

January 1999 – December 2000

- Serves as a Line-Operator and Quality Control Staff for plating gold, nickel, silver and chrome.
- Updates daily reports as required by the department head.
- Stores and maintains files of the section
- Assists other staff and supervisors in related tasks when needed.

PERSONAL SKILLS

Leadership ability – Problem solving – Flexibility – Critical Thinking – Attention to Details – Dependability