

## OBJECTIVE

To work in an environment which encourages me to succeed and grow professionally where I can utilize my skills and knowledge appropriately.

## EXPERIENCE

### Bangash ltd

Jan 2020 - May 2022

Customer services/ sales

Handle customer complaints, provide appropriate solutions and alternatives within the time limits; follow up to ensure resolution. Keep records of customer interactions, process customer accounts and file documents. Follow communication procedures, guidelines and policies. Take the extra mile to engage customers. responsible for selling products and meeting customer needs while obtaining orders from existing or potential sales outlets.

### THQ sadda

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Sales /customer services

responsibility for selling a company's products or services to the public.

works under the supervision of the sales manager and report to him or her

## EDUCATION

### Allama Iqbal open university Islamabad

BA Bachelor Degree

### Government Degree college

2016-2018

Higher secondary school certificate

### Government Degree college kohat Board

2016

SSC (Secondary school certificate)

### Swedish Technical institute punjab

Quantity surveyor (Diploma)



## JAVED SALEEM

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Qatar Doha

## SKILLS

the ability to work well with others.  
the ability to accept criticism and work well under pressure. to be thorough and pay attention to detail. excellent verbal communication skills. a desire to help people. active listening skills. Good customer skills

## LANGUAGES

English, Urdu, Pushtu, Arabic.

## PERSONAL DETAILS

Date of Birth : 18/03/2000

Nationality : Pakistani

Religion : Islam

Passport : MM5752011

Gender : Male

Place : Qatar