
CURRICULUM VITAE

Name : TOM THOMAS.

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Total Experience: 14 Years

Join : Immediately

CAREER OBJECTIVE:

To establish myself as a successful person with excellence in terms of achievement, creativity and dedication so as to join an organization, which provides opportunities to learn, grow and improve the scope for implementing my skills thereby contributing to the growth of the organization.

PROFESSIONAL EXPERIENCE:

Organization : Atlantic LLC (Oman)

Designation : Sales Engineer

Period : From June 2017 – July. 2023

Responsibilities: Job Profile

- To develop new market and bring in sales
- Generating New Sales LEADS every week.
- Good Knowledge in Microsoft office and Google Tools
- Prepare LPO, DO and Invoice
- Dealing RFQ Experience with Oil & Gas Clients like PDO & ORPIC at Oman
- Provides technical advice/support to customers and distributors
- Prepare costing and quotations
- Travelling to visit potential clients
- Solving client problems

Organization : Bridge Trading (Kuwait)

Designation : Sales Engineer

Period : From June 2012 – June 2016

Responsibilities: Job Profile

- Provide technical support/installation/commissioning for Lighting Luminaries & Online Water Analyzers, Valves, pressure gauge & transmitters, Paperless Recorders, Converters, Ultrasonic Flow Meters etc.
- Participate in various technical presentations of lightning in areas of installation and proper maintenance of lightning systems.
- Receiving RFQS from joint operation, ministry, knpc and koc and sending them to the principle in Europe and receive offers.
- Handle responsibilities of preparing technical specifications and daily work report
- Coordinate with staff in implementing strategies to increase productivity and reduce cost of power
- Identifies and secures new accounts by contacting dealers/customers not yet established with the company, explaining advantages of company products/services and negotiating agreements.
- Responsible for Material inspection when it reaches the port.

Organization : NARADER EXPORTS Pvt. ltd (INDIA)

Designation : Junior Electrical Engineer

Period : July 2008 – May 2012

Responsibilities: Job Profile

- Electrical maintenance, condition monitoring of transformers, generators, earthing systems and cables.
- Responsible for resolving quality related issues in site, as per the approved Procedures.
- Predictive & Breakdown Maintenance of all Power Plant Equipments.
- Ensuring all the machineries work efficiently by conducting timely checks & measures.
- Performed equipment inspection maintained tasks, trouble shooting and diagnoses plant equipment and system.
- Assisted the technical and non-technical staff with equipment utilization and maintenance.
- Maintaining of maintenance records for effective operation and control of activities and maintain all housekeeping and safety standards.

✓ CAREER PROFILE:

- Honest and optimistic attitude, hard work, decent communication skills, comprehensive problem solving ability, willingness to learn and working well in a team.

🔧 EDUCATIONAL PROFILE:

- **B.Tech in Electrical & Electronics Engineering** from **Pondy cherry University** (central university), India with **62%** Marks during 2004-08.
- Successfully completed automation with intensive practical training of **Schneider Electric** in **programmable logic controllers**(Allen Bradley micrologix 1200 series ,Siemens s7-200,Modicon Twido),**supervisory control & Data acquisition systems**(wonderware in touch v 10.0,Ge-Fanuc ifix v 5.0),**variable frequency drives**(Telemecanique Alivitar-28,38 & 58 series,ATV71),**Human Machine Interface**(telemecanique Magelis XBT- GT Touch screen)
- Class 12th (State Board) from Holy Family HSC, INDIA with **60%** Marks during 2002-04
- Class 10th (State Board) from EMHS School, with **67%** Marks during March 2002

🖨 TECHNICAL EXPERTISE:

Computer Knowledge	: Very good knowledge about Internet for searching additional required data regarding ongoing project work to give technical assistance.
Computer Hardware	: PC Assembling, installation of system, application and Trouble Shooting software, hard ware Problems.
Electrical	Machines, Power Systems & Control system.
Software Packages learned	: MS Word,Excel,Power-Point & Outlook
Operating System	: Windows 8, XP.

PERSONAL DETAILS

Date of Birth	: 23/04/1987
Nationality	: Indian.
Marital Status	: Married.
Languages Known	: English, Hindi, Tamil, Malayalam.
Hobbies	: Gardening, Listening to Music, Reading Technical Magazines. Playing Cricket, Chess
Co-curricular Activities	: Active Participation in College Functions
Passport No	: MO422954
Date of Issue	: 25/07/2014

Date of Expiry : 24/07/2024

Place of Issue : Cochin

DRIVING LICENSE

Holder of valid Indian license.

DECLARATION:

I hereby declare that the information enclosed above is true and I think you in advance for considering my application. I will be able to prove myself as an asset to your organization.

TOM THOMAS