

# CHEENEH LHEN CALIPES

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## SUMMARY

Experienced driver with 11 years of experience in transportation services. Excellent at time management, efficiency, and interpersonal relations. Skills include customer service, communications, logistics, customer assistance, and problem solving. Co-ordinates driving logistics with others to ensure timely arrivals. Maintain safety compliance, expertise in transportation and interacted with costumers in professional and in friendly manners.

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## EXPERIENCE:

### Driver

#### Doha, Qatar- March 2020-Present

- Taking family members to and from activities like hospital, school, and social events.
- Carry packages and luggage and run errands.
- Loading and unloading client's possessions, as required.
- Overnight trips and long trips.
- Maintaining a clean exterior and interior of the car while driving safely.

#### Agent Driver - July 2019- February 2020

##### Pryce Gas, Philippines

- Loading, transporting, and delivering items to clients or businesses in a safe, timely manner.
- Reviewing orders before and after delivery to ensure that orders are complete.
- Assisting with loading and unloading items from vehicles.
- Providing excellent customer service, answering questions, and handling complaints from clients.

#### Agent Driver - July 2013- February 2018

##### Pepsi Company, Philippines

- Loading, transporting, and delivering items to clients or businesses in a safe, timely manner.
  - Reviewing orders before and after delivery to ensure that orders are complete.
  - Assisting with loading and unloading items from vehicles.
  - Providing excellent customer service, answering questions, and handling complaints from clients.
  - Collect payment and provide receipt to clients
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## SKILLS HIGHLIGHTS:

- Vehicle Maintenance
  - Customer Service
  - Route Planning
  - Map reading expert
  - Safety Minded
  - Map Reading expert
  - Cargo Handling
  - Great attitude
  - Can communicate in Arabic
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## EDUCATION:

### PHINHA-COLLEGE OF CAGAYAN DE ORO CITY, PHILIPPINES

2006 –Undergrad

### SAINT MICHAEL COLLEGE OF CARAGA, PHILIPPINES

2000-2004- High school

### LAPASAN ELEMENTARY SCHOOL, PHILIPPINES

1996-2000- Elementary