

# **CURRICULAM VITAE**

**MD RIAZUL ISLAM RAZU**

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Doha-Qatar

**Applied for:** Any suitable post



## **Career Objective:**

Looking for a challenging position where strong organization and controlling skills could be fully utilized and which will lend to further development in my profession and personal satisfaction as the company grows.

## **Personal Details:**

Full Name :	<b>MD RIAZUL ISLAM RAZU</b>
Father's Name:	Md Rafiqul Islam
Nationality:	Bangladeshi
Date of Birth:	08-09-1991
Sex:	Male
Marital Status:	Married
Present Address:	Fereej Abdul Aziz, Doha-Qatar

## **Passport & Visa Details:**

Passport No:	BM0151156
Passport Validity:	15/10/2021
ID No:	29105021330
Types of Visa:	Work Visa (Transferable )

## **Language Known:**

Hindi , Bengali, English & Arabic (Little)

## **Educational Qualification:**

Level	Year	Board	Grade
Secondary School Certificate (S.S.C)	2008	Comilla	A
Higher Secondary Certificate (H.S.C)	2010	Comila	A-
Bachelor of Business Studies (Degree)	2013	National University	Second Division

## **Computer Skill:**

- ❖ Have a Good Knowledge of Basic Computer Program & Internet browsing.

## **Personal Qualities:**

- Effective communicator
- Ability to listen
- Asks great question
- Problem solver
- Well organized
- Positive-starter and self-finisher
- Well mannered and courteous

**Driving License (Qatar) :**

- ❖ Issue Date : 05-12-2018
- ❖ Expire Date : 04-12-2023

**Work Experience:**

- ❖ Working as a **Waiter** at Al Joud Co. In Doha -Qatar 01 year.
- ❖ Worked as a **Salesman** in Modern Supermarket in Feni- Bangladesh 1 year.
- ❖ Worked as a **Store keeper** at Pran Co. Pvt Ltd in Bangladesh 2 Years.

**Functions/Duties as Salesman & Store keeper:**

- Welcome valued customers with always smiling face.
- Greet and assist the customers with a warm smile.
- Promoting products to significantly increase their sales.
- Ensuring that best sellers reach their full potential.
- Helping Customers with any queries they may have.
- Accounting daily income ,expense & hand over the superior
- Providing great customer service.

**Declare:**

I hereby certify that all above mentioned information's are true and correct to the best of my knowledge and belief.

Applicant Signature  
**MD RIAZUL ISLAM RAZU**