

## **RESUME**

### **Haja Meidine .M**

Light Vehicle Driver (Manual)

Holding Qatar Manual Driving Licence with valid

Contact No: +918124736026

Email: [faisumaiya@gmail.com](mailto:faisumaiya@gmail.com)

Passport No: L6415222

### **Work Experience**

- 1 year worked as Electrician in sudha pvt, Ltd in Karaikal
- 1 year worked in pizza corner, Coimbatore.
- 4 years worked house driver in qatar.
- 3 years worked in Qatar caterers and contractors.

### **COMPUTER SKILLS**

- Microsoft Office Suite.
- Basic knowledge in computer.

### **EMPLOYMENT HISTORY**

#### **GFA Corporation, cbe.**

##### **Incharge,**

2011 – 2012

- Kitchen
- hygenic
- Managed daily cost in daily report.
- Maintained records of commissary indent, ware house, inventory, cashiering etc.
- Audited manufacturing processes and procedures.

#### **GFA Corporation, cbe, TN**

##### **kitchen Technician**

2011-2012

- Communicated with Store Manager, Area Manager and Team Mamber on daily Store operations.
- Responsible for identifying and problem solving system issue, e.g. incorrect inventory records, with recommendations to management.

- Analyzed and balanced exception reports between inventory records.
- Trained regular and new employees.
- Assisted in the development / writing of employee manuals.
- Performance Award, Certificate Trainer Award and Top Performer of the Year Award.

## **Certificate Trainer**

2011-2012

- Received computer inventory and processed in database.
- Trained regular and supplemental employees.
- Conducted weekly safety audits.
- Prepared charts and presented them at quarterly quality meetings.

## **EDUCATION AND TRAINING**

- Yuvaraju High School in Karaikal, Year passed in 1995-2007.
- Govt. Polytechnic College in Karaikal, Year passed in 2008 – 2010.

## **BIO-DATA**

Name:**Haja Meidine .M**

Father's Name:A. Mohamed Ikbali.

Sex:Male

Age:32

Date of Birth:01.06.1991

Qualification:Diploma in EEE

Extra Curricular Activities: Playing Cricket, Listening Music, etc.

Address:14, Pallivasal Street, Thirunallar,  
Karaikal – 609 607.

Contact No.:+918124736926

Date: Your's Faithfully,

Place:

**(Haja Meidine .M)**

