

Mohammed Nasir Ahmed

DOHA, Qatar.

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niru_44@yahoo.com**EDUCATION****Madam Mohan College , Sylhet Bangladesh**

H.S C Equivalent to Associate Degree

EXPERIENCE**Laundry Box, Doha Qatar****December 2017 - Present**

Light Driver

Duties:

- Receives, sorts and delivers clean linen to the various linen closets and F & B outlets throughout the property.
- Perform inventory counts on received linens prior to delivering.
- Collects, Sorts and prepares dirty linen and uniforms for pick up from outsourced laundry company.
- Provides excellent customer service; Acts in a professional manner.
- Load, unload and drive the laundry truck in a safe and efficient manner.
- Assists collecting linen bags.
- Other duties as assigned.

Al Ijarah Company , Doha Qatar**August 2010 – November 2017**

Light Driver

Duties:

- Efficiently handled the pre-trip and post-trip inspections of the vehicle before leaving the company premises
- Maintained complete and appropriate records regarding the dispatches made and invoices generated
- Monitored the stock present in the inventory and communicated with the customers in a professional manner
- Maintained complete records regarding the invoices, production shipped, and special instructions regarding shipments
- Looked after the loading and unloading of the shipments, assisted in the delivery procedures, and implemented ways to enhance the warehouses
- Regularly and responsibly handled the customer service complaints and resolved them with complete customer satisfaction

Ahliya Group , Kuwait**February 2001 – January 2010**

Sales Associate

Duties:

- Assist customers with requests in store and on the phone
- Demonstrate knowledge of products and services to customers
- Greet customers in a friendly and polite manner
- Keep an eye on inventory levels and restock shelves as needed
- Educate customers about current promotions and advertisements
- Ring up customers at the cash register, take payments, and issue receipts
- Stamp, mark, and tag prices on merchandise
- Contribute to team's daily sales goals

SKILLS

- Good verbal and written communication skills
- Clean driving record
- Perfect attendance record
- Time management skills
- Valid driver license
- Ability to work on-call or as needed
- Global positioning systems (GPS) Completed DOT written examination
- Fluent in Arabic, Bangla, Hindi And English.