

To Whom It May Concern

I have **12** years of experience as **Auto-CAD Draftsman** and has expertise of Auto-cad drafting with complete command on architectural & structural, MEP drafting of residential, commercial, OMC (Oil Marketing Company) and industrial buildings. I am fully familiar with both 2-D & 3-D Auto-Cad environments, including use of short keys. If given a chance, I am confident that I'd fully meet the expectations of my employers. My detailed resume is attached herewith for your kind consideration.

Looking Forward to your favorable response:

Regards.

Junaid Ahmed Qureshi
Senior Draftsman

JUNAID AHMED QURESHI

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Permanent Address: H# 1226,
Street# 47, Phase# 4-A, Ghouri
Town, Islamabad Pakistan.

Date of Birth: 11-02-1987

Father's Name:

Mushtaq Ahmed Qureshi

Religion: Islam

Marital Status: Married

Nationality: Pakistani

Passport # BC4917733

Passport Expiry: Nov 7, 2024

CNIC # 3420216607735

Driving License: Motorcycle
M.Car/Jeep – Islamabad Pakistan.

Career Objective:

AutoCAD professional draftsman with excellent knowledge of architecture and engineering construction working drawings, possess over **12 years** of practical experience in my creative meadow. Would like to work with a professional organization where I can utilize my skills and knowledge efficiently in order to prove myself and to improve company's productivity.

SR. AUTOCAD DRAFTSMAN / DRAUGHTSMAN (12 YEARS EXPERIENCE)

ACADEMIC PROFILE:

SSC

INSTITUTE

Board of Intermediate Secondary Education Rawalpindi Pakistan.

Diploma/Certification

Diploma in Civil Draftsman

Modern Institute of Informatics & Management Islamabad.
Trade & Testing Board of KPK Pakistan.

Diploma in Building Design

Peace College of Technology Rawalpindi Pakistan.

AutoCAD in Architecture

NISTE, Govt Of Pak M/O Education Islamabad Pakistan.

Quantity Surveyor

NISTE, Govt Of Pak M/O Education Islamabad Pakistan.

PROFESSIONAL EXPERIENCE

Company Name:

Designation

Attock Petroleum Limited.

Senior Officer (AutoCAD Draftsman)

Rawalpindi Pakistan.

Engineering Department **March 2018 – March 2023**

Sadiq Poultry Pvt. Ltd.

AutoCAD Draftsman Construction Department

(Sadiq Group Rawalpindi Pakistan.)

March 2013 – March 2018

Engineering & Management Services

(EMS) Islamabad Pakistan.

AutoCAD Operator **Design section** Aug 2012 – Feb 2013

Nnextechsoft Pvt. Ltd.

CAD 3D Modeler

May 2010 – March 2012

Bahria Town Rawalpindi Pakistan.

Attock Petroleum Limited (APL) Main Responsibilities

M/S APL is a leading oil marketing company in Pakistan and my job responsibilities:

- Architectural layout designing of retail outlets (Fuel Stations) according to (APL) specifications and applicable rules of Department of Explosive's and other government bodies.
- Preparation of DC NOC and Explosive Layout Plans with assistance of Area Engineer for NOC and Explosive Department approval.
- Preparation of submission drawings, tender drawings, construction drawings, architectural and structure design package, IFC drawings, shop drawings and as built drawings for (APL) Sites.
- Architectural Layout for Civil Structures Including Office Block, NFR Facilities (Including Tuck Shop, Mosque, Work Shop, Tyre Shop, Lube Change Facility, Coffee Shop & Fast Food Area).
- Canopy & Display Pylon Foundations, Fuel Storage Tank Pits Structural Details.
- Preparation of structure Details (foundation layout, column footing , plinth beam section and column elevation section like beam section, slab reinforcement detail, R.c.c underground water tank, overhead water tank and R.c.c oil separator tank)
- Preparing architectural plan, cross section elevation, Plumbing network & Electrical drawings, Telecom layout, CCTV Networking, data ports, DATA/AV Room.
- Coordination with Office & Site Engineering Teams for Drawings/Details.
- Most-often site visits in order to take measurements of the area as per engineer's requirement.
- Modifies drawings by studying changes, redrawing necessary components, using in-house documented procedures and drafting standards.
 - **APL Bulk Oil Terminal.**
- Bulk Oil Terminal Layout and Civil Structures Including Office Block, Control Room, Warehouse, Panel Room, Guard Posts, Drainage System, Road Network, Retaining wall, Boundary wall & Dyke wall for storage tank.
- Plumbing drawings & Electrical drawings for Buildings.
- Preparing as Built and Shop Drawings.

Area of Expertise

Highly experienced in preparing **AutoCAD MEP drafting** for construction Projects.

Thorough knowledge on all versions of **AutoCAD 2D & 3D**.

Knowledge in **3D Studio Max** Modeling & Rendering.

Knowledge in Microsoft Tools.

Good knowledge of construction and design principles.

Able to work with **mathematical and structural concepts** and to solve practical problems.

I have little hand-on **Photoshop**.

Strong technical abilities in **architectural drafting and construction detailing**.

Maintain the drawings record and document controlling.

Languages Known

Urdu, Punjabi, Hindi, English.

IMMEDIATE JOINING.

VISA STATUS:

PROVIDE WORK VISA.

COMPANY BENEFITS AND

FAMILY ACCOMMODATION.

Sadiq Group of Companies Main Responsibilities

• **Egg Tray Factory (SB Packages)**

- Master Plan and Architecture Designing of Egg Tray factory.
- Shell structure layout for warehouse of Egg Tray factory as per engineer requirements.
- Truss steel structure for Boiler room.
- Electrical, mechanical and generator room.
- Trenches for electrical cables.
- Labor residence, Gate office and Security guard room.
- Egg-tray warehouse building, and Road Network, Drainage System, Retaining walls, green area, and footpath designed.
- Sewerage, water line and storm water drain designed as per engineer requirements.
- Coordinate with architects, senior engineers, and other engineers.

• **Construction of Poultry farms and Hatchery Building Projects.**

- Created master plan of Poultry farms after topography survey.
- Preparing layout plan for control shed.
- **Created architectural buildings layout plan of Mosque, Bio-security buildings, office buildings, doctor/manager residence, supervisor residence, security gate office, feed store, labor colony, general store / warehouse, generator room, and panel room.**
- Most-often site visits in order to take measurements of the area engineer's requirement.
- Prepared shop drawings for site working drawing.
- Created roads, footpath, green area and walkway designed.
- Follow up and strong co-ordination with top management and site team.

Engineering & Management Services (EMS), Islamabad (Below mentioned Projects)

1. **Baab –e- Multan (NHA,Punjab Pakistan)**
2. **Mini Service Area for National highway Authority (NHA, Punjab Pakistan)**
3. **Districts data center, Tehsil data center building designing (Punjab Pakistan).**

I worked as an AutoCAD Operator with Engineering & Management Services and my Main responsibilities were:

- Preparation of submission drawings, tender drawings, construction drawings, architectural and structure design package, IFC drawings, shop drawings and as built drawings.
- Provided high quality plan views and sectional views and other related construction document drawings.
- Preparation of structure Details (foundation layout, column footing , plinth beam section and column elevation section like beam section, slab reinforcement detail etc)
- Coordinating with Engineers & Planning Team for preparing building layout plans.
- Modifies drawings by studying changes, redrawing necessary components, using in-house documented procedures and drafting standards.
- Preparing architectural layout, cross section elevation, Plumbing network & Electrical layout, Telecom layout, CCTV Networking, data ports, DATA/AV Room.
- Create and revise production drawings (detail and assembly drawings).
- Generated two- and three-dimensional models and drawings.
- Assisting and coordinating day to day administration works.
- Update corrections in the construction drawings received from architects/consultants.
- Assisting and coordinating day to day administration works.

Nextechsoft Pvt. Ltd (Bahria Town, Rawalpindi)

1. **Project Name: CBT**

Worked as an 3D Modeler Mechanical in AutoCAD

- Making perspective and isometric views of different areas in AutoCAD.
- Produced AutoCAD drawings for **Mechanical 3D** works.
- Designing of Aircraft mechanical Internal and External parts in **3D AutoCAD**.
- Solved many operations related problems with the help of designed drawings.
- Designed drawings of different assembly by using AutoCAD software.