

# **MD KALAM MALANG**

Doha Qatar

+974 5040 2721



mdkalammalang786@gmail.com

NEPAL

## LANGUAGES

Nepal

English

Hindi Arabi

#### SKILLS

- Friendly with all Customers
- Easier to adapt with a multi nationalities.
- Enjoy to work under team work.
- Multitasking Skills
- Excellent Customer Service Skills
- Diverse Administrative Support Skills
- Advanced Technology Skills
- Motivated Attitude
- Inventory Control Skills
- Strong Organizational Skills
- A self-motivated person.
- Attends work on time as scheduled.
- Excellent communication skills

#### **PERSONAL DETAILS**

Nationality	: NEPAL
Gender	: Male
Marital status	: Single
Visa Status	: Work visa Transferable

#### LICENCE

#### ✤ QATAR VALIDITY LICENCE

#### HOBBEES

- Cricket
- Photography
- Body Building
- Badminton

### SUMMARY

To work in a growth and result -oriented organization and take up challenging career in any field, work to the best of my abilities and prove as an asset to the company. I'm looking forward to a working environment which is mentally stimulating where all the knowledge I have obtained can be utilized for the organization and in turn provide me growth opportunities to learn and adapt new technology. I am assertive, responsible and have pleasant personality, I am a good team player have good leadership skill & use assignment as challenge for growth and development.



#### EMPLOYMENT HISTORY

> AZOSS TRADING - DELIVERY DRIVER

| 2020 to 2023 | DOHA, QATAR

- Transport packages to and from destinations.
- Arrive at destinations on schedule.
- Research and plan for traffic, construction and weather delays.
- Use navigation applications to determine the best route.
- Interact with clients professionally at all times.
- Ensure that the vehicle is always fueled and ready for use.
- > AL SADANH TRADING MERCHANDISER

#### | 2018 to 2020 |DOHA, QATAR

- Provided exceptional customer service to foster client loyalty and satisfaction
- Negotiated contracts and sales terms with new and existing clients.
- Monitored sales team performance and provided constructive feedback.
- Hired, supervised and coached 08 employees on sales strategies to optimize performance.
- Managed accounts to retain existing relationships and grow share of business.

## AL MARJAN HOSPITALITY | 2016 to2018 MESSENGER CUM OFFICE BOY | DOHA, QATAR

- Assisting other administrative staff in wide range of office duties.
- Collecting and distributing couriers or parcels among employees and opening and sorting emails.
- Cooperating with office staff to maintain proper interaction and a friendly environment within the office.

#### EDUCATION

NO. 3 - 132402

HSEB Registration No.

711616030

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(Estd. Under the Higher Secondary Education Act, 1989) Academic Transcript A 15

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Subjects	Full Marks	Pass Marks	Marks Secured	Remarks			
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English	100	35	45		Year	Symbol Number	
Nepali	100	35	43		2071	11601144	
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MATHEMATICS	100	35	63	and the second			
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de XII	1	1			G	Grade XII	
English	100	35	-38		Year	Symbol Number	
Nepali	100	35			2072	. 21601014	
MATHEMATICS	100	35	41				
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ENVIRONMENTAL EDUCATION (PR)	010	04	08				
CHILD DEV. & LEARNING	100	35	61		The second second	A State of the second second	
INSTRUCTIONAL EVALUATION	050	18	24				
PRACTICUM	050	20	48				
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Total	500		267		Grade XI and XII : Division : Secon	Grade XI and XII: 52.10 Division: Second	
Grand Total	1000		521	1 2 2 2 4	CONTRACTOR OF	The second second second	

ear of Completion : 20 72( 2015 )

Checked by

Verified by (Deputy Controller)

Controller of Examinations

To pass the examination candidates must secure 35% marks in theory and 40% marks in practical papers, separately.

Note : \* means a student has passed in the second attempt. \*\* means a student has passed in more than two attempts.

ate of Issue : 20 72/09/13

rading System : 5% and above - Distinction 3% and above - First division 5% and above - Second division 5% and above - Pass division

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