

RESUME



MUHAMMED NAJBUDHEEN

Qatar Doha

Mobile:+974- 33308318

Sayednajeeb36@gmail.com

Objective:

A diligent and safety-oriented Driver cum Messenger with a commendable track record in efficient transportation and timely delivery services. Seeking to leverage exceptional driving skills, strong communication, and a dedication to punctuality to contribute significantly to the organization's success.

Professional Experience:

Driver cum Messenger

H.E. SHEIKH KHALID BIN HAMAD BIN K AL THANI,

Qatar Doha,

From 3rd July 2013 till 31st April 2023.

Safely and timely transport clients, goods, and documents to designated locations.

Efficiently managed delivery schedules, ensuring prompt and accurate deliveries.

Maintained cleanliness and routine maintenance of the vehicle to ensure safety and functionality.

Coordinated with staff and clients for effective delivery execution and communication.

Managed paperwork and documentation for deliveries and maintained accurate records.

Skills:

Excellent driving record with a valid driver's license.

Proficient in navigation and route planning using GPS and maps.

Strong organizational skills and attention to detail for accurate and timely deliveries.

Knowledge of safety protocols and regulations for transportation.

Excellent communication skills, both written and verbal, enhancing customer interactions and team collaboration.

Education:

High School, Diploma from India

Certifications:

Valid Driver's License

Personal Details:

Passport No. : U0226533

Date of Expiry : 12-08-2030

Place of Issue : DOHA

Current Visa Status : Permanent

Residency Permit No : 28835620147

Driving License Validity : 11-02-2028

Language:

English, Arabic, Malayalam and Hindi

Reference:

Shall produce upon request.

I hereby state that the above mention details are facts and true to the best of my knowledge.

Yours truly,

Muhammed Najbudheen