



# MAYA PETRI HYACINTH G. ALBELDA

AutoCAD Draftsman/ Sketch-up Designer/  
Lumion



Cuasi, Loon, Bohol 6327



+639363528044



mayaphgablines@gmail.com

## ABOUT ME

I am a dedicated, organized and methodical individual. I have good interpersonal skills, am an excellent team worker and am keen and very willing to learn and develop new skills. I am reliable and dependable and often seek new responsibilities within a wide range of employment areas. I have an active and dynamic approach to work and getting things done. I am determined and decisive. I identify and develop opportunities.

## PERSONAL DETAILS

### Nationality

Filipino

### Date of Birth

June 29, 1992

### Gender

Female

### Civil Status

Married

### Height

152.4 cm. (5 ft.)

### Weight

58.0 kg.

## WORK EXPERIENCE

**Municipality of Loon**  
Poblacion, Loon, Bohol  
Jan 2020- Present

● AutoCAD Draftsman/ Sketch-up Designer/ Lumion/  
QGIS

**Gablines Engineering  
Consultancy and  
Project Management**  
Mabolo, Cebu City  
Oct 2018 – Dec 2019

● Project Quantity Surveyor

**Yupp Builders Inc.  
Bohol**  
Tagbilaran City, Bohol  
July 2018 – Sept 2018

● Project Quantity Surveyor

**Yupp Builders Inc.  
Bohol**  
Tagbilaran City, Bohol  
March 2018 – June  
2018

● Purchasing Officer

**Acsys Control  
Systems LLC**  
Dubai, UAE  
March 2017 – Nov  
2017

● AutoCAD Draftsman

**RETTI Builders and  
Supply**  
Tagbilaran City, Bohol  
Nov 2014 – Dec 2016

● Project Quantity Surveyor/ AutoCAD Draftsman/  
Sketchup Designer

## PROFESSIONAL DEVELOPMENT

September 17-21, 2018

Construction Safety and Health

Course For Site Safety

Officers.....

September 14-15, 2018

Authorized Managing Officer

Orientation

Seminar.....

January 20, 2014

Shelter Program Rehabilitation

Engineering Techniques &

Procedures.....

November 28, 2013

Earthquake Engineering and

Disaster

Preparedness.....

December 4, 2012

Climate Change, Wastewater

Utilization and Earthquake and its

Effects.....

July 30, 2011

Disaster Management

Seminar.....

## CHARACTER REFERENCES

- **Engr. Antero Magellan S.**

**Gablins CE, PMP**

*Project Manager*

*MZP Architectural & Engineering*

*Consultancy*

*Doha, Qatar*

+974 5539 4925

- **Engr. Liberato H. Lupot, Jr.**

**Ph.D**

*Dean of College of Engineering and*

*Technology at University of Bohol*

*Ma. Clara Street, Tagbilaran City,*

*Bohol, Philippines*

- **Engr. Francis Antonio L.**

**Flores**

*District Engineer, Department of*

*Public Works and Highways Region*

*VII*

*Bohol 1st Engineering District*

*New Capitol Site, Tagbilaran City,*

*6300*

## EDUCATION

### UNIVERSITY OF BOHOL

Ma. Clara Street,  
Tagbilaran City, Bohol  
2014

● Bachelor of Science in Civil Engineering

### TAGBILARAN GRACE CHRISTIAN MILITARY HIGH SCHOOL

Airport Road, Booy  
District, Tagbilaran City  
2009

● High School Diploma

- Honor Roll Semester and Year

### TAGBILARAN GRACE CHRISTIAN SCHOOL


Airport Road, Booy  
District, Tagbilaran City  
2005

● Nursery/ Kindergarten/ Primary & Elementary Level

## SKILLS

- Skilled Estimator/ Quantity Surveyor.
- Authorized Managing Officer Passer from CIAP, PCAB & CCA, Inc.
- Construction Safety and Health Officer Passer from CIAP, CMDF & DTI.
- Proficient in AUTOCAD, MS Office application and Adobe Photoshop.
- Proficient in Sketch-up designing and Lumion.
- Proficient in terms of purchasing construction materials.
- Skilled at analyzing and interpreting information, practical and logical, with a constructive approach to problem solving and quick learner new concept and skills.
- Knowledgeable in materials quality control and estimation.

I hereby certify that all the information given above are true and correct as to the best of my knowledge.

  
**Maya Petri Hyacinth G. Albelda**  
Applicant