

CIRRUCULUM VITAE



Mohammed Ibrahim
Email: aa4305216@gmail.com
Contact: + 974 77084896

Objective: Professional development in a variety of challenging marketing roles at a dynamic environment which rewards dedication and ambition.

About Me

I have 7 years of Experience holding a Qatar Driving License. I'm hardworking with expertise providing excellent support in purchasing. Engaging and pleasant personality with safe and accident-free driving record. Seasoned Driver with safe driving record and positive attitude. Highly effective and skilled at determining best routes. To seek and maintain full-time position that offers professional challenges utilizing interpersonal skills, excellent time management and problem-solving skills.

Education

Secondar School Certification (SSC)
(Andhra Pradesh) India.

Work Experience

Company Name: Westheimer Trading Qatar
Designation: Purchasing cum Driver
Location: Industrial Area Street Wakalat 27
Duration: February 2017 to Present

- Research potential vendors
- Compare and evaluate offers from suppliers
- Negotiate contract terms of agreement and pricing
- Track orders and ensure timely delivery
- Review quality of purchased products
- Enter order details (e.g. vendors, quantities, prices) into internal databases
- Maintain updated records of purchased products, delivery information and invoices
- Prepare reports on purchases, including cost analyses
- Monitor stock levels and place orders as needed
- Coordinate with warehouse staff to ensure proper storage

- Attend trade shows and exhibitions to stay up-to-date with industry trends Cleaned and maintained vehicle and assessed vehicle for damage after each shift.
- Kept detailed mileage and fuel reports to track overall fuel costs.
- Completed routine pre- and post-trip inspections to evaluate vehicles and assess maintenance needs.
- Coordinated efficient routes to avoid delays and optimize schedules.
- Followed all relevant traffic laws and safety regulations.
- Utilized GPS and other navigation tools to plan routes and stay on schedule.
- Communicated with dispatchers and other personnel to coordinate transportation schedules.
- Maintained professional and friendly demeanor during deliveries to uphold company reputation.

Personal Details

Father's Name : Mohammed Asgar Mustafa
Date of Birth : 28.04.1989
Nationality : Indian
Marital status : Married
Languages Known : English, Hindi, & Urdu
Visa Status : Residency permit with NOC
Qatar Driving License : 28935613858

Passport Details

Passport Number : U0583230
Date of Birth : 28/04/1989
Passport Expiry Date : 25/09/2029
Nationality : Indian
Place of Issue : Hyderabad

I hereby Declare that all the above-mentioned information is true as per my knowledge **Mohammed Ibrahim.**