



# MOHAMED MUSATHIK MOHAMED ABDUL BASEER

## DRIVER / MESSENGER

[mbmmusathik91@gmail.com](mailto:mbmmusathik91@gmail.com)

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### Profile Summary

I can offer proven skills in the current industry, as well as commitment, energy & a real enthusiasm for learning & undertaking new challenges. I am currently looking for a full-time employment opportunity to join a dynamic, ambitious, and growing company to forge a career as a first-class Driver / Messenger.

### Work Experience

Sep'2017- Aug'2021

#### Regency Group Holding, Doha, Qatar - Office & Driver Assistant

##### Key Result Areas:

- ❖ Read work orders or receive oral instructions to determine work assignments or material or equipment needs.
- ❖ Stack cargo in locations such as transit sheds or in holds of ships as directed, using pallets or cargo boards.
- ❖ Performed daily vehicle inspections before beginning shifts.
- ❖ Install protective devices, such as bracing, padding, or strapping, to prevent shifting or damage to items being transported.
- ❖ Load and unload the delivery truck by hand or with a pallet jack.
- ❖ Process receiving, discrepancy, and damage reports as needed.

Mar'2014 - Jul'2017

#### Razpaas, Akkaraipattu, Sri Lanka - Driver

##### Key Result Areas:

- ❖ Assists driver in delivering furniture to customer's home or place of business and installs as needed.
- ❖ Drives company vehicle when necessary.
- ❖ Create a positive company image by wearing a uniform appropriately and grooming regularly.
- ❖ Collects money from customers, makes changes, and records transactions on customer receipts.
- ❖ Writes customer orders and instructions if needed.
- ❖ Records delivery information on a daily or delivery record.
- ❖ Listens to and resolves service complaints, seeing the situation from all views.

### Key Skills

- ❖ Comprehensive knowledge of Microsoft Office Packages.
- ❖ Vehicle maintenance
- ❖ Route planning and GPS navigation
- ❖ Vehicle operations
- ❖ Clean driving record and DOT standards
- ❖ Safety regulations
- ❖ Passenger endorsement (P)
- ❖ Excellent time management
- ❖ Problem-solving and decision-making

### Personal Details

**Date of Birth:** 02<sup>th</sup> March 1991

**Languages Known:** English, Arabic, Hindi, Tamil & Malayalam

**Visa Status:** QID with NOC

**Driving License Details:** Valid Qatar & Sri Lanka License

**Profile:** Male, 32, Married, Sri Lankan

**Passport Status.:** N8967301

Available up on your request

### References

### Declaration

I declare that the above particulars are true and correct to the best of my knowledge.

**MOHAMED MUSATHIHK**