



Noyal P John

Driver cum Messenger

About Me

D O B :- 08/05/1991


Marital Status:- Married

Gender:- Male

QID:- 29135605413

Driving License:- Qatar (Light Vehicle)

Contact

 **Address**
Doha, Qatar

 **Phone**
+974-7715-9391

 **LinkedIn**
<https://www.linkedin.com/in/noyal-p-john-89848bba>

 noyalpj@gmail.com

Skills

- Attentive listening and effective oral communication skills
- Great at problem solving
- Good Leadership Skills
- Ability to quickly create and apply ideas and solutions
- Good knowledge in MS Office

Career Objective

An independent and self-motivated candidate looking for driver cum messenger position in the marketing department where I can utilize the extensive knowledge I have gained during my career and work in a pragmatic way in a organization where I can show my talent and enhance skills to meet company goals and objective with full integrity and zest.

Experience

Jun 2023 - (Presently Working)

Force One Trading & Contracting
Doha, Qatar

Sales Executive

- Managed relationships with multiple business, government and non profit organizations
- Preparing quotations, material submittals, tenders and proposals
- Taking orders from the event management team and giving the prices.
- Handling urgent calls, e-mails and messages when the sales representatives are unavailable
- Strong leadership in supervising personal, preparing daily reports, establishing schedules
- Answering customer enquires, informing them of delays, arranging delivery dates, and scheduling marketing events.
- Built and maintained strong relationship with clients.
- Provided excellent customer service, resolving any issues and ensuring customer satisfaction.

Jul 2022 - May 2023

Dew Chem Trading & Contracting
Doha, Qatar

Junior Service Engineer

- Involves in construction check and walk through, pre-commissioning and commissioning activities
- Conduct water sample testing as per flushing parameters
- Design a system as per BSRSa flushing standards.
- Strong leadership in supervising personal, preparing daily reports, establishing schedules

Aug 2014 - Feb 2022

F K Trading Co.
Doha, Qatar

Messenger

- Excellent negotiation with proficient in English, Hindi and Malayalam
- Manage multiple accounts for delinquency and debt collection efforts
- Send out past due notices for delinquent accounts or for missed settlement payments
- Coordinating with production team for timely sourcing and to avoid production delays
- Maintaining accounts and follow-up

**Sep 2012 - Jun
2014**
Amasco Trading Co.
Doha, Qatar

Sales Executive

- Stay on top of industry trends to identify potential opportunities for company growth
- Collaborate with the Management Team to company's marketing presence in the midwestern territory
- Utilize all available resources to reach out to prospects and attempts to turn those prospects into customer's
- Maintaining good relationship with client's
- Conducting market research to identify selling possibilities and evaluate customer needs

EDUCATION

Diploma

Acharya Institute of Technology
Diploma In Mechanical ENGINEERING (VTU) (2011)
Bangalore
Karnataka, India.

Bord of Higher Secondary Examination (+2)

EVHSS, Neduvathoor, Kottarakkara (2008)

SSLC

St.marys HSS Kizhakkekara (2006)

PROFESSIONAL SKILLS

- Capable of planning and flushing chilled water treatment system design of high-rise buildings
- Day to Day management of the site work, including supervising and monitoring of the on-site labour force.
- Demonstration skills
- Understanding all the details of a product is an important part of being a good salesperson
- Coordinating with production team for timely sourcing and to avoid production delays
- Strategic thinking can help salespeople develop a plan for meeting their goals. It can also be useful in choosing a sales approach for each customer
- Conduct water sample testing as per flushing parameters (Qatar Cool & Marafeq)
- Extensive experience in operation and maintenance.
- Good communication, presentation, and interpersonal skills.
- Ability to work under high-pressure work environments.
- Committed in achieving corporate goals within given time limits.
- Highly motivated and hardworking with the ability to work efficiently in a team as well as independently.

DECLARATION

I hereby declare the above-mentioned information is true and verifiable to the best of my knowledge and I bear responsibility for the correctness of the above-mentioned particulars

Place:- Doha, Qatar

Your faithfully

Noyal P John

+974- 7715 9391