

RESUME

AJAY RAJU SHETTY

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OBJECTIVE:

To work with reorganized company where I can utilize my skill and knowledge for assisting with the development of the company and my career as well as gain valuable experience while dedicating my sincere services.

WORK EXPERIENCE:

- ✚ Worked as a Host Supervisor in Red lobster hotel in Doha-(Al Saad) for 1 year.
- ✚ Worked as a Hatch Foreman at Qatar Steel for 1-1/2 year as a contractor.
- ✚ At present Working for Qatar Gas as a yard foreman.
- ✚ Worked as a material coordinator on a contract basis from last 4 years.

DUTIES & RESPONSIBILITIES:

- ✚ Supervised loading & offloading Rebars & Steel plates.
- ✚ Looking after the crew for save work condition & the requirements.
- ✚ Coordinating with Winch man while loading & offloading.
- ✚ Coordinating with Marine team for daily loadout plan for Rig's.
- ✚ Coordinating with Warehouse team for requested materials as per MER team.
- ✚ Follow-up with various vendors to get the materials at work place on time with out ant delay.
- ✚ Preparing shipment manifest as per materials requested by the Rig clerk.
- ✚ Maintaining Inventory for Qatar Gas materials.
- ✚ Preparing Dispatch, gate pass as per Loadout plan.

STRENGTHS:

- Quick Learner
- Fluent in Communication
- Honest and Trustworthy
- Ability to appropriately delegate tasks and responsibilities

- Hardworking and sincere to organization and motivating people
- Flexible with any work and shift

EDUCATION QUALIFICATIONS:

- Passed SSC during the year 2013-14 in MAHARASHTRA BOARD
- Passed HSC during the year 2015-16 in MAHARASHTRA BOARD

TRAINING ATTENDED:

- H2S & B.A. Course from total safety, Qatargas training center.
- PTW (permit to work) basic and signatory from Qatargas training center.
- PSI (Interactive safety introduction) Qatargas training center.
- Chemical handling Training from Venture Gulf training center.
- IMDG (International Maritime Dangerous Goods from Venture Gulf training center.
- Floor warden training from Qatargas training center.

PERSONAL DETAILS:

- Name: Ajay Raju Shetty
- Nationality: Indian
- Religion: Hindu
- Date of birth: 13/09/1996
- Language: English, Hindi, Marathi, Tamil
- HAVE VALID QATAR DRIVING LINCENCE

DECLARATION:

- ✚ I hereby declare that the above-mentioned information is correct up to my knowledge and responsibility for the correctness of the above-mentioned particulars.

Ajay Raju Shetty