

# Ihthisham Ayikkakath Kunnummal

ihthishamak@gmail.com

+974 30948241

Al Hilal, Doha



## Summary

My experience as an AutoCAD Draftsman in residential/architectural environments broadened my knowledge and enhanced my skills in creating and modifying 2D and 3D drawings using the latest technologies as well as manual drafting.

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## Work Experience

### Architectural Draftsman

Al Bandy Engineering • Doha

09/2021 - 05/2023

- Preparing and producing technical drawings and plans using computer-aided design (CAD) software.
- Reviewing and editing drawings based on feedback from engineers and other stakeholders.
- Collaborating with engineers and other professionals to ensure that all drawings are accurate and up-to-date.
- Maintaining accurate records and documentation of all drawings, including updates and revisions. Conducting site visits and inspections to gather information for drawings and plans.
- Providing administrative support to the engineering department, including managing correspondence, maintaining records, and organizing meetings and events.
- Answering incoming calls and responding to queries and complaints related to engineering projects. Assisting with procurement activities, including sourcing suppliers, preparing quotations, and processing purchase orders.
- Assisting with project management activities, including preparing progress reports, tracking project milestones, and managing project budgets.

### Designing Drafter

Interior Sketchers • Calicut, India

09/2016 - 12/2020

- Preparing and plotting architectural and interior design drawings based on client requirements and specifications. Creating detailed technical drawings and specifications for construction, tender, as-built, and shop drawings, using computer-aided design (CAD) software and other tools.
- Collaborating with architects, engineers, and other stakeholders to ensure that all drawings and specifications are accurate and up-to-date. Conducting site visits when necessary to assess the needs of the client and to ensure that all drawings and specifications are aligned with local building codes and regulations.
- Preparing cost estimates and budgets for construction projects based on the drawings and specifications provided. Reviewing and editing drawings and specifications based on feedback from clients and other stakeholders. Maintaining accurate records and documentation of all drawings and specifications, including updates and revisions.
- Staying up-to-date with the latest developments in architectural and interior design software and tools to ensure that all drawings and specifications are of the highest quality.
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## Organizational Experience

### Accreditation officer in FIFA World cup Qatar2022

- Developing and implementing an accreditation system that meets FIFA standards and requirements. Processing accreditation applications and verifying the identity and credentials of all personnel applying for accreditation.
  - Issuing and distributing accreditation badges to authorized personnel and ensuring that all badges are properly displayed and used.
  - Managing the accreditation database and tracking the movements and activities of all accredited personnel throughout the event.
  - Responding to queries and complaints related to accreditation and resolving any issues that arise.
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## Skills

AutoCAD; Technical drawings; 2D and 3D drawings; Computer-aided design (CAD); Site visits; Architectural and interior design; Construction documentation; Specifications; Engineering department; Project management; Record keeping; Administrative support; Procurement; Budget management; Client requirements; Design revisions; 3D modeling; Revit; Microsoft Office; Accreditation; FIFA standards; Database; Resolving issues.

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## Education

### Diploma in Engineering (CIVIL)

MHES Institute of Industrial Technology & ITC • Kerala

07/2015

*(NCVT Certified, Delhi, India.)*

### Higher Secondary

Kerala Board School • Kerala

05/2012

Studied the field of Biology and Science

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## Certificates

NCVT Certificate, Delhi, India., Auto CAD, REVIT and 3Ds Max from CADD CAMPUS Calicut., FIFA Volunteer Certificate

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## Personal details

*Nationality : Indian*

*Date of Birth : 15-JULY-1994*

*Place of Birth : India, Kerala*

*Languages : English, Hindi, Malayalam*

*Visa status : Valid QID Holder*