

# Curriculum Vitae

## Muhammad Adnan



### Request for Assistant Electrician

Mohallah Kirri, Post office Multan Khurd Tehsil Talagang, Distt Chakwal, Pakistan

Mobile nos.: +92 332 8759354 / +92 333 1532833

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#### Objectives:

To secure a position with a well established organization that will enable me to use my work experience, organizational skills and ability to work as a team in a safe and challenging atmosphere.

#### Personal Details:

❖ Fathers name	:	Rahmat Khan
❖ Nationality	:	Pakistani
❖ Marital Status	:	Single
❖ Date of Birth	:	30-06-1991
❖ Religion	:	Islam
❖ CNIC No	:	37203-4587156-9
❖ Passport No	:	BX1401563

#### Educational Details:

- ❖ SSC (Secondary School Certificate from Rawalpindi Board)
- ❖ D.A.E in **Electrical** from GCT Attock

#### Work Experience:

- ❖ An excellent experience with **OGDCL Pakistan** as a **Assistant Electrician** from 05<sup>th</sup> December 2013 to 07<sup>th</sup> December 2017.

#### Training/Courses:

- ❖ Fire Fighting
- ❖ H2S Safety Training
- ❖ First Aid Training
- ❖ PPE
- ❖ Work at Height
- ❖ Electrical Equipment safety

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## **Responsibilities:**

- ❖ Installs and maintains electrical wiring and equipment such as motors, generators, air conditioning, alarm system, and SCR unit.
- ❖ Splices wires with knife or cutting pliers and solder connections to fixtures, outlets and equipment.
- ❖ Tests circuit connections using electrical test equipment.
- ❖ Installs, tests and maintains electrical equipment such as air conditioning, heating and refrigeration equipment. Installs and repairs lighting systems when required.
- ❖ Repairs electrical equipment such as panel lighting, circuit breakers, junction boxes, voltage regulators and reverse current relays.
- ❖ Builds and installs electrical distribution panels for motor starting and operations.
- ❖ Builds, installs and maintains alarm system.
- ❖ Installs, calibrates and maintains gas detection equipment.
- ❖ Maintains a preventative maintenance schedule for all electrical equipment.
- ❖ Ensures an adequate amount of spare parts are on hand at all times. Submits requisitions to Toolpusher / Purchasing Manager for approval.
- ❖ Observes mechanical devices in operation and listens to their sounds to locate cause of trouble.
- ❖ Dismantles devices to gain access to and remove defective parts, examines form and texture of parts to detect imperfections, and inspects used parts to determine changes in dimensional requirements.
- ❖ Adjusts functional parts of devices and control instruments.
- ❖ Repairs or replaces defective parts.
- ❖ Installs special functional and structural parts in devices.
- ❖ Lubricates and cleans parts.
- ❖ Starts devices to test their performance.
- ❖ Sets up and operates lathe, drill press, grinder, and other metalworking tools to make and repair parts.
- ❖ Initiates purchase order for parts and machines.
- ❖ Maintains a preventative maintenance schedule for all mechanical equipment.

## **General Skills:**

- ❖ Outstanding time management skills and ability to respond well in high -stress situations.
- ❖ Accept challenges with relative ease and work as a team.
- ❖ Languages: Can speak, write, English & excellence command on Urdu.