



SAJID O. CERDEÑA

POSITION APPLYING FOR:

AUTOCAD DRAFTSMAN/OPERATOR/TECHNICIAN

WORK EXPERIENCES:

INTERIOR DESIGN DRAFTSMAN

June 1 to October 31, 2023 (Contractual)

RF Design

Lusail, Qatar

DUTIES AND RESPONSIBILITIES:

- Conducted on-site measurements and survey plans for dimension's verifications prior for the preparation of the design;
- Prepared the plans, elevations and other details in Autocad as per site measurements;
- Made interior design in 3D visualization using Autocad, 3D's Max, Homestyler and other 3D applications.

AUTOCAD OPERATOR/DRAFTSMAN

June 1, 2010 to February 28, 2023

Ceramica - Mafco Tiles & Ceramics

Doha, Qatar

DUTIES AND RESPONSIBILITIES:

- Organized and kept all important files (Autocad and other files) coming from our valuable clients;
- Reviewed engineering and architectural plans and determined all tiling, flooring and cladding works (ceramics and marble works) stated in the plan;
- Verified plan dimensions by taking on-site measurements prior to the preparation of the final plans and designs;
- Made modifications of the plans as per site measurements;
- Made and modified plans as per approval of the clients;
- Made fitting-out plans for furnitures, sanitary wares/fixtures, decorations, and others;
- Made plans and designs (plans, elevations & sections) both for 2D & 3D with complete details for the following ceramics and marble works:

Ceramics Works:

- ❖ Plan and design for floor and wall tiling using tiles materials from known manufacturers for the following:
 - Bathrooms
 - Handwash & toilets
 - Kitchens
 - Bedrooms and other rooms
 - Swimming pool

Address: Al Nasser, Doha, Qatar

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sajidcerdena@yahoo.com

Nationality: Filipino

Visa Status: Company Working
Visa (Transferrable
with NOC)

PROFESSIONAL SUMMARY:

Detail-oriented and skilled Autocad Draftsman with 15 years of experience in planning and designing both in Architectural and Engineering environment. Knowledgeable and ability to create 2D & 3D plans and designs with full details and specifications using AutoCad, 3D Studio Max and other Building Information Modelling (BIM) applications.

PROFESSIONAL OBJECTIVE:

To contribute in a meaningful way to the success of an organization, through the application of my skills, leadership, teamwork, personal motivation, and eagerness to learn more in developing the highest standard possible.

EDUCATION:

Course: Bachelor of Science in
Agricultural Engineering

Inclusive Dates: 1990 to 1995

School: Bicol University College
of Agriculture and Forestry

Address: Guinobatan, Albay,
Philippines

PROFESSION:

Agricultural Engineer

AUTODESK TRAINING COURSE:

Course Name:

REVIT ARCHITECTURE 2020
(Revit Architectural Essentials
2020)

Training Center: KEACADD BIM
& CAD CONSULTANCY
(Autodesk Authorized Training
Center) – Doha, Qatar

SPECIAL SKILLS:

- Manual & Autocad
Drawing/drafting
- 3D Proficiency
Autocad
3D Studio Max
Sketchup
Revit (beginner)
Solidworks (beginner)
Homestyler
Photoshop
- Building wiring
- Cost estimates
- Computer proficiency
(Windows, MS Word,
Excel & Powerpoint, etc.)
- Graphic design
- Driving (with Qatar
Driving license)

Marble Works:

- ❖ Plan and design for flooring and wall tiling which includes;
 - Waterjet, border & skirting design
 - Selection of marble to be used
 - Determining the cost-effective sizes of marble cuttings (with respect to the size of marble slab), to avoid extra wastage;
 - ❖ Marble cladding for columns and pedestals;
 - ❖ Plan and design for marble vanities and countertops;
 - ❖ Plan and design for marble staircases;
 - ❖ Plan and design for marble cladding for fountains.
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- Determined/Calculated the required quantity of each materials used;
 - Prepared the cutting lists to be submitted to the marble cutting department;
 - Prepared the BOQ of items and materials to be submitted to the Sales Department for the issuance of quotation to clients; and
 - Plotted and managed production of multiple shop drawings in scale with complete details.

AUTOCAD OPERATOR/DRAFTSMAN (ON-SITE WORKS)

April 20, 2009 to April 30, 2010

Al Safeer Marble

Doha, Qatar

DUTIES AND RESPONSIBILITIES:

- Reviewed engineering and architectural plans and determined all marble works stated in the plan;
- Verified plan dimensions by taking on-site measurements;
- Made plans and designs, and prepared shop drawings for marble layouts with complete details such as:
 - Marble flooring (which includes waterjet design & borders)
 - Marble wall tiling and column cladding.
 - Marble vanities, countertops, and staircase.
- Determined/Calculated the required quantity of marble materials used;
- Prepared the plan and cutting list, and coordinated with other company for cutting works by providing them the complete details of the plan;
- Initiated and implemented the plan, and made instructions to workers prior to the fixing and installation of marble;
- Managed inventory and supply of marble materials from time to time;
- Inspected and checked the accuracy of the work done;
- Coordinated with project manager and other involved in the project regarding the workplan and other matters related to the project;
- Plotted and managed production of multiple shop drawings; and
- Performed other project-related tasks.

AUTOCAD OPERATOR/DRAFTSMAN

October 1, 2007 to March 31, 2009

White Horse Décor

Al Qusais, Dubai, United Arab Emirates

DUTIES AND RESPONSIBILITIES:

- Made plans and designs for flooring, wall cladding, furniture, ceiling, lighting, electrical and other interior layouts;
- Prepared the drawings in detailed which includes plans, sections and elevations for each of the layouts;
- Prepared drawings for furniture fit-outs, such as cabinets, wardrobes, sofas, tables, chairs, doors, wall units, and TV units both in 2D and 3D drawings;
- Edited and revised architectural/engineering plans with regards to interior design;
- Plotted and managed production of multiple drawings;

PROCESSING PLANT SUPERVISOR

January 3, 2003 to July 15, 2007

Miraya Development Corporation

Guinobatan, Albay, Philippines

RESEARCH ASSISTANT (Nov. 2000 to April 2001)

MARKETING EXECUTIVE (May 2001 to January 2002)

United Coco Peat Manufacturing, Inc.

Quezon Province, Philippines

RESEARCH ASSISTANT & PART-TIME INSTRUCTOR (College Level)

February 1996 to Oct. 2000

Bicol University

College of Agriculture and Forestry

Guinobatan, Albay, Philippines


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