

Bihija Lonya

General Labourer

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- To give my best and be of value to the current financial and economic environment, finding out opportunities to learn and gain experience.
- To be a leading employee in duty performance and expand my knowledge base while offering precise and highly ethical service.

Willing to relocate: Anywhere

Work Experience

Security Guard

BM SECURITY - Mombasa, Coast

May 2017 to October 2020

- Inspect and patrol premises regularly
- Monitor property entrance
- Authorize entrance of people and vehicles
- Report any suspicious behaviors and happenings
- Secure all exits, doors and windows
- Monitor surveillance cameras
- Respond to alarms and react in a timely manner
- Provide assistance to people in need
- Submit reports of daily surveillance activity
- Submit reports of every suspicious action

Ass. personal Assistant ni

Bonny Enterprise - Ukunda, Coast

January 2017 to May 2017

- Duties and responsibilities
- Clean the office
- Arrange the accessories and the phones on display
- Phone repair
- Perform M-Pesa transactions i.e hand money to a customer who has withdrawn money, deposit money to a customer etc.

Ass. Cyber Attendant

Standard Cyber - Ukunda, Coast

August 2016 to January 2017

- Duties and responsibilities
- Cleaning the area before and after work.
- Attend to customers who don't know how to go about on a computer
- Typesetting and printing

- Photocopying & Scanning documents
- Maintaining small faults in computers and photocopying machines

Ass. Site Engineer

Coast Province General Hospital
October 2014 to December 2014

- Duties and responsibilities
- Motor circuits and installations.
- Lighting circuits and systems installation.
- Power circuits systems installation.
- Maintenance of plant such as power generators[50Kva and 550KVA]

Education

Certificate in Electrical Installations

MOMBASA INDUSTRIAL TRAINING CENTRE - Mombasa, Coast
January 2016 to March 2016

Certificate in Electrical Installations

MOMBASA INDUSTRIAL TRAINING CENTRE - Mombasa, Coast
January 2015 to July 2015

Certificate in Electrical Installations

MOMBASA INDUSTRIAL TRAINING CENTRE - Mombasa, Coast
May 2013 to March 2014

Certificate in Secondary Education

NGAMI SECONDARY SCHOOL - Taita, Coast
February 2007 to November 2010

Certificate in Primary Education

BINNS PRIMARY SCHOOL - Mombasa, coast
1999 to 2006

Skills

- Maintenance, Microsoft office, (2 years)
- Quick learner (4 years)
- Cleaner
- Personal assistant
- Security
- Surveillance
- Time Management
- Typing
- Cleaning Experience
- Packaging

- Load & Unload
- Front Desk
- General Labor

Languages

- English - Fluent