



JOHN PAUL NALUSAY

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Computer literate with 6 years of experience on Repairing console, laptop and computer servicing. Basic knowledge on automotive servicing. Passionate, and versatile to any given workloads and chores. Willing to be trained to an unfamiliar workplace.

OBJECTIVE

I am looking forward on building my first career.

PERSONAL INFORMATION

26 years old
Single
Filipino

EDUCATION

Vocational
2013-2014
TOYOZO Technical School Foundation
Automotive Servicing NCII
10 months

College
2014-2019
University of Southeastern Philippines
Bachelor in Industrial Technology
Major in Electronics
4 years

WORK EXPERIENCE

COLLECTION ASSISTANT – Accounting, office work

Active 8 Security Solutions, Inc.
2020-2022

- Messenger for Accounting – Billing and Collection.
- Check, Encode, and Print the total hours of security manpower services rendered.
- Encode, and Print invoices.
- Dispatch billing to accounts.
- Keeping tracks of unpaid payables.
- Collection of check payment and deposit to the bank.
- Encode, and organize paid invoices for future tracking.

COMPUTER TECHNICIAN

Freelance
2017-2023

- Buying old and defective Computer, Laptop, and Consoles for repair and resell.
- Computer and Laptop maintenance, setup, and repair defective card and power supply.
- On call and home service computer, laptop repair.

ASSISTANT REPAIR TECHNICIAN – OJT

LG Service Center
2019 (6 months)

- Assist customer when they unload their appliance for repair.
- On-hand assisting the head technician for repair LG appliance and gadgets.