



Naina Mohammed Mohammed Thareek

Driver & Messenger cum salesman

Energetic and Dependable Driver with a Solid Record of Safe Transportation of Passengers, offering Great Skills in Delivery Management; to Contribute to Company Mission and Goals

CONTACT DETAILS

Email:
mohammedthareek@gmail.com

Mobile: +974 3007 0242

WhatsApp No: +974 3007 0242

SKILLS

- Public Speaking
- Negotiation
- Team work
- Research & Strategy
- Emotional Intelligence
- Sales & Marketing
- Computer knowledge in Microsoft Office Packages

LANGUAGES

English

★★★★★★

Arabic

★★★★★★

Hindi

★★★★★★

Malayalam

★★★★★★

Tamil

★★★★★★

Sinhala

★★★★★★

JOB OBJECTIVE

I could be a productive and contributive member of the team or organization to utilize my **12 Years Middle East** work experience in the field of Driving. Seeking a **Driver & Messenger cum Salesman** position with utilizing a decade of sales experience and excellence in customer orientation to ensure recurring business and customer satisfaction.

JOB DESCRIPTION

vehicle maintenance / Maintaining an organized travel schedule / mileage records / Assisting other administrative staff / Helping the receptionist.

APPLIED DESIRED

Driver / messenger cum Salesman

WORK EXPERIENCE (12 Years)

Position: Driver

Doha Cool and Fog (Doha Qatar) 2010 to 2014

Technology Leaders (Saudi Arabia) 2016 to 2017

- Carrying out vehicle maintenance checks.
- Picking up office purchases or other administrative needs.
- Delivering packages to customers in a timely manner.
- Utilizing navigation apps to find the most optimal route.
- Interacting with clients in a professional conduct.
- Working at night and on weekends.
- Maintaining an organized travel schedule.
- Updating monthly mileage records.
- Utilizing navigation apps to find the most optimal route.

Position: Driver

Absher Educational Center (Doha Qatar) 2018 to up to now

- Monitoring the use of equipment and supplies within the office.
- Dealing with queries or requests from the visitors and employees.
- Coordinating the maintenance and repair of office equipment.
- Assisting other administrative staff in wide range of office duties. • Collecting and distributing couriers or parcels among employees and opening and sorting emails.
- Helping the receptionist, secretaries, or other administrative assistants in performing their duties.
- Cooperating with office staff to maintain proper interaction and a friendly environment within the office.

ACADEMIC RECORD

- Passed in G.C.E. (Advanced Level) – 2010

PERSONAL DETAILS

Full Name : Naina Mohammed Mohammed Thareek
Date of Birth : 24th of March 1992
Nationality : Sri Lankan
Passport No. : N8422413
Gender : Male
Marital Status : Married
Religion : Islam
Qatar Dr. License : 29214400218
Visa Status : **Resident Permit Visa (QID) with N.O.C**

Declaration

I am very much confident that I am capable of contributing more towards the betterment of your reputed organization while gaining valuable experience in my fields of interest. I hereby certify the information furnished above true and accurate to best of my knowledge.

.....
Mohamed Thareek

State Of Qatar
Residency Permit



دولة قطر
رخصة إقامة

ID.No: 29214400218 الرقم الشخصي:
D.O.B: 24/03/1992 تاريخ الميلاد:
Expiry: 10/05/2024 الصلاحية:
سريلانكا الجنسية:
Nationality: SRILANKA
Occupation: سائق المهنة:



الإسم: محمد طارق نبينا محمد

Name: MOHAMED THAREEK NAINA MOHAMED

Passport Number: N8422413 رقم جواز السفر:
Passport Expiry: 31/07/2029 تاريخ انتهاء الجواز:
Serial No: 30929214400218 الرقم المسلسل:
Residency Type: عمل نوع الرخصة:
Employer: مرسول لخدمه توصيل الطعام المستقدم:
مدير عام الإدارة العامة للجوازات
General Director of the General
Directorate of Passports
توقيع حامل البطاقة
Holder's signature

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توقيع حامل البطاقة
Holder's signature



State of Qatar
Ministry of Interior
Traffic Department



دولة قطر
وزارة الداخلية
إدارة المرور



DRIVING LICENSE

رخصة سوق

29214400218

الرقم الشخصي

الإسم محمد طارق نبينا محمد



NAME MOHAMED T. N. MOHAMED

NAT. SRILANKA

الجنسية سريلانكا

DATE OF BIRTH 1992-03-24

تاريخ الميلاد

BLOOD GR. A+

فصيلة الدم

FIRST ISSUE 2012-01-30

ت. اول إصدار

VALIDITY 2028-02-19

ت. الإنتهاء

This license must be produced on demand to any police officer in uniform or on production of warrant card by police officer not in uniform
يجب إبراز هذه الرخصة لمن يطلبها من رجال الشرطة سواء كان بالزي الرسمي أو عند إبراز هويته في حالة كونه بالملايين المدنية

Authorized Vehicles	المركبات المصرح بقيادتها	Notes	ملاحظات
EXCAVATOR حفار	MOTOR CYCLE دراجة نارية	نظارة طبية Glasses	<input type="checkbox"/>
CRANE كرين	CAR سيارة خفيفة	عدسات Lenses	<input type="checkbox"/>
LOADER شاول	BUS حافلة	أوتوماتيك Automatic	<input type="checkbox"/>
FORKLIFT رافعة شوكة	MED. TRUCK شاحنة متوسطة	احتياجات خاصة Handicaps	<input type="checkbox"/>
OTHER اخرى	TRAILER قاطرة ومقطورة	إعانة سمعية hearing Usability	<input type="checkbox"/>
		التبرع بالأعضاء Organ Donation	<input type="checkbox"/>

Licensing Authority سلطة الترخيص
* 29214400218 *