

# Adil Beig

Moh.Kaboolpura Gautiya

Budaun U.P (India)

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Applied for the post of: **Civil Draughtsman**



## Career Objective:

To work in professionally managed organization where I can use my skills and knowledge to contribute towards the goal of the organization thereby achieving my career goal.

## Academic Details:

- ✓ 10th Passed From U.P Board in 2004
- ✓ 12th Passed From U.P Board in 2006

## Professional Qualification:

- ✓ Diploma in Civil Engineering With MONAD UNIVERSITY.HAPUR (U.P)
- ✓ Diploma in Computer Application in 2008
- ✓ B.com M.J.P.R.U Bareilly in 2007-2010

## Excellent Knowledge:

- ✓ Auto Cad
- ✓ Auto Cad Civil 3d
- ✓ 3D MAX Complete in Exterior View.
- ✓ Earth work program ( Dengo)
- ✓ Google Earth,
- ✓ Google Mapper
- ✓ M S Office, Adobe Photoshop and Internet
- ✓

## Experience Summary

### NEW HORIZON CONTRACTION COMPANY

DOHA QATAR

Duration 26/09/2021 to 20/05/2023

Designation: **Civil Draughtsman**

## Responsibilities:-

- ✓ Working experience in preparation of construction drawing for Civil projects
- ✓ Prepare detailed Structural shop drawings as per site requirements and project plan, for submission to the Consultant for approval.
- ✓ Preparation of detailed RCC Structural shop drawings such as beams, Footing, Column, Roof, Slab,core wall etc.
- ✓ Preparation of Staircase, Escalator & Lift details.
- ✓ Preparation of UG sumps details. Preparing of bar bending schedules.
- ✓ Preparing working Drawings for projects, especially Residences, Commercial buildings, Mosques, Hospitals, Schools and Stores etc.

- ✓ Maintaining a detailed log for Incoming and Outgoing shop drawings.
- ✓ Distribution of approved shop drawings to the site for construction.

## Experience Summary

**Al Bayan Holding Group** Abha Saudi Arabia  
 Designation: **Civil Draughtsman & Quantity Surveyor**

**Duration 7/02/2018 to 7/05/2021**

### **Responsibilities:**

- ✓ Worked with General Manager/ Engineers to coordinate resources required for job
- ✓ Organized and updated all changes requested by Clients and Engineers in order to keep
- ✓ Create **Alignments, Profiles, Surfaces** (existing & proposed) using Civil 3D
- ✓ Creating **Box Culvert** with steel using Civil 3D
- ✓ Building Architectural & Structural Drawing
- ✓ Bridge Steel & Concrete Detail & Drawing (Little Level)
- ✓ Make in Citizen Property plan & Calculate offset from Center line to (R / L)
- ✓ Make Excel Sheet NGL (coordinate) from surveyor data as per site
- ✓ Verification of Company & Contractor's (Stone Cut, Fill) running & final bills as per contract condition (make in Earth work program)
- ✓ Preparation of Bar Bending Schedule.
- ✓ Estimation of quantities as per drawing
- ✓ Simultaneously handling of Infra Road work & minor projects

## Experience Summary

**Nahdat Al Emaar** Riyadh Saudi Arabia  
 Designation: **Civil Draughtsman**

**Duration 26/05/2015 to 6/02/2018**

### **Responsibilities:-**

- ✓ Worked with General Manager/ Engineers to coordinate resources required for job
- ✓ Performed Structural design, field verification, project evaluation, & disbursements.
- ✓ Produced, detailed design layouts from existing designs and sketches.
- ✓ Produced technical drawings based on rough specifications, sketches, and calculations from various personnel in the field.
- ✓ Responsible in prepare all structural drawings for the extension, renovation, and construction in private and commercial buildings, in accordance.
- ✓ Drafted structural part of business and college buildings on AutoCAD.
- ✓ Designed bathrooms and egress for buildings from building codes.
- ✓ Created or revised implementation documents from markups and/or instructions and reviews completed tasks at key intervals for accuracy/completeness under moderate supervision.

## Experience Summary

**Sharma & Shankdhar Associate Budaun (U.P)**  
 Designation: **Civil Draughtsman**

**Duration 08/06/2012 to 20/5/2015**

### **Responsibilities:-**

- ✓ Create working & detail drawings
- ✓ Make Final Sketch of proposed Drawing & Dimensions
- ✓ Makes 3d vies in 3d max Software
- ✓ Site checking & Solve site problem on the spot

- ✓ Auto Cad 2d.3d completed Drawing
- ✓ Estimate
- ✓ Responding to customer's quires regarding drawings.
- ✓ Excavation, P c c, Steel Binding, Shuttering and Concrete Etc.
- ✓ Plastering, Flooring, and other structural as well as finishing work
- ✓ Specially watching and ensure that the crew at a construction site is carrying out their tasks well and everything going according to plan.
- ✓ Assessing the fastest and easiest way to complete a job without sacrificing quality of the work being done.
- ✓ Making sure regulatory needs and safety measures are maintained.
- ✓ Preparing Manpower schedule and equipment utilization schedule for the project,
- ✓ High stamina and therefore able to meet the physically challenging tasks of construction projects

## Experience Summary

**Zealot Engineers**

**Duration 8/5/2008 to 30/07/2010**

Designation : **Civil & Architectural Draughtsman**

### **Responsibilities:-**

- ✓ Responding to customer's quires regarding drawings.
- ✓ Building layout plan, Elevation, Foundation Section Column & Footing
- ✓ Drawing in Auto Cad.
- ✓ Manual Drawing, Summation Drawing
- ✓ Assisting in drawing problem by recommending solutions.
- ✓ Receiving and sending CAD files across the internet.
- ✓ Making various types format & inter data in MS. Excel end writing latter in MS. Word.

### **Personnel Details:**

Name	:	Adil Beig
Father's name	:	Mr.Jaseem Beig
DOB	:	2nd March 1991
Place of Birth	:	Budaun
Sex	:	Male
Marital Status	:	Married
Language known	:	Hindi & English,Arvi
Hobbies	:	Reading Books, Watching News

### **Passport Details:**

Passport No	:	U0971450
Date of Issue	:	08-10-2020
Date of Expiry	:	07-10-2030
Place of Issue	:	Jeddah

**Declaration: I do hereby declare that the information furnished above is true to the best of my knowledge.**

**Date :**

**Adil Beig**

**Place -**