

MUSTHAQUE.M

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📍 Doha- qatar

Accountant & light vehicle license

OBJECTIVE

Aim to be an associate with a progressive organization that gives me scope to update my experience, knowledge and skills in accordance with the latest trends and be part of a team that dynamically works towards growth of organization and gains satisfaction thereof.

SOFTWARE



TallyPrime



Acro-BIS

Tax-Soft

Still learning
more software

QUALIFICATIONS

SSLC -2016
PLUS TWO -2018
Batchelor of commerce 2023

PERSONAL DETAILS

DOB : 22/05/2001
Father name : Asharaf m
Marital Status : Single
Nationality : INDIAN

SKILLS

Financial accounting
Mastering accounting software
Knowledge of MS Office (Excel, Word & PowerPoint) and Tally Prime
Ability to prepare journal entries
Knowledge of bank reconciliation
Excellent communication skills both verbal and written
Strong analytical, problem solving and task completions skills.
Ability to understand various financial statement

PROFESSIONAL SKILLS

Ability to visually interpret other people's ideas.
Ability to work quickly and to respond to any required changes.
Always willing to learn new skill.

DECLARATION

I hereby declare that all the statements given above are true to my knowledge.

WORK EXPERIENCE

Tax Matters Perinthalmnna 6 Months

LANGUAGES KNOWN

English - Good
Malayalam - Excellent
Hindi - Average
Arabic - Average

BLOOD GROUP

B+

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