

Aliyar Mohamed Mubarak

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DOHA, QATAR.

MESSENGER Personable Hospitality Specialist with 12 years of success in guaranteeing customer satisfaction through personable reservation services and attendance to guests' needs. Adept at promptly assisting customers by uncovering preferences. Passionate about providing upbeat and friendly service, resulting inconsistent return customers.



Experience

07/2019 to 07/2023

Messenger
RITS QATAR.

Roles and Responsibilities:

- Guide for Guest all Information.
- Taking special care to load the parcels into your bag or vehicle in a safe manner.
- Devising and choosing the most effective routes.
- Transporting items to drop-off points.
- Answering recipients' questions about the delivery process.
- Ensuring that both yourself and the recipient sign all relevant documentation upon delivery.
- Checking to see that you have completed all work allocated for the day.
- Advising your line manager of deliveries that could not be fulfilled.
- Remaining friendly and helpful as you conduct your duties.

09/2012 to 09/2018

Messenger
ETQAN International Qatar

Roles and Responsibilities:

- Sorted items to be delivered according to the delivery route.
- Captured signatures upon delivery of packages and Issued receipts for transactions.
- Recorded of items received and delivered.
- Experienced in the delivery/messenger field.
- Reliable, dependable, and hard-working, with effective communication skills.

LANGUAGE: Arabic, English, Hindi, Malayalam and Tamil.

Highlights

- Guest guide experiences
- MS Office
- Office and staff streamlining
- Strategic planning and analysis
- Vendor interaction
- Policy and procedure Ability to motivate staff and maintain good relations
- Resistance to stress
- Good manners

Education

- ✓ National Certificate English Department of Technical Education in Sri Lanka
- ✓ BSC in Quantity Surveying & Construction Management
- ✓ Successfully completed Diploma in Computer Studies.
- ✓ Successfully completed Diploma in Spoken English