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## **OBJECTIVE**

Highly motivated Salesman with sales experience including networking, communication and customer service excellence. Committed to working closely with customers to help them to achieve their goal in a timely manner. Always increase customer satisfaction and company revenue.

### **EXPERIENCE**

# 2020 - 2023 Sales and Marketing Officer One Stop Autoshop, Philippines

- Determine liability and handles claims accordingly.
- Inform the insurer of a covered loss as defined under the policy of insurance.
- Assist client with claim process including schedule of repair estimates, ongoing status of claim, payment and total loss settlements.
- Ensure high-quality work to prevent errors/mistake and take actions on customer concerns to improve operational ease and customer satisfaction

#### 2019 - 2023

# **Sales and Marketing Professional Deltahub Trading Inc.**, Philippines

- Selling brand new cars and used cars (Nissan, Toyota, Mitsubishi, Suzuki, Ford and Kia etc..), and Accessories.
- Evaluation of used cars for trade-in or purchase, analyze the market situation and identify customer needs
- Demonstrate wheels features to the customers and maintain high customer service standards consistently
- Maintain awareness to keep up with the latest trends and developments in the automotive industry, update knowledge of the different car brands, features and benefits.

### 2018 - 2023 (Freelance)

# TRAVEL and TOURS - Agent, Philippines

- Arrange local tours, transport operator and driving to any point of the Philippines.
- Manage travel arrangements for clients and provide services to clients while they are traveling.

#### 2017

### **Sales Representative**

### **FORD - ANC Group of Companies**, Philippines

- Give assistance to the customers by matching them with their ideal car and perform a walk-around.
- Demonstrate the vehicles features
- Acquire a great deal of product knowledge and a new skills.
- Complete necessary paperwork, reports and collection of necessary documents from the customer.
- Engage existing customers by keeping them informed about new models and benefits.

# **QUALIFICATIONS**

- Excellent interpersonal, customer service and sales skills
- Capacity to work both independently and as part of a team
- Great networking skills and negotiation.

- · Critical Thinking
- Multi-tasking, hardworking
- knowledge in Microsoft Office

## **EDUCATION**

**OUR LADY OF FATIMA UNIVERSITY**, Philippines Collage Undergraduate Degree: Bachelor of Science in Hotel and Restaurant Management 2006-2013

**ACTMA TRAINING INSTITUTE, Philippines** Advance culinary Education May - August 2015

ACADEMIA DE SAN LORENZO, Philippines Tialo, San Jose Del Monte Bulacan 2002-2006 (Secondary)