

SADNA TULAWIE ASIBUL



Position Applying:

**Applying for any position
That would be available and
commensurate with my
experienced;**

Contact No.
+63 9084130803

Email address :
asibulsadna25@gmail.com

Present Home Address:
Unit 1616 Tower 1 Cityland 720P
Ocampo St.Vito Cruz Malate
Manila

Educational Attainment:

TERTIARY:
Bachelor in Midwifery
Mein College San Jose Gusu
Zamboanga City
SY:2001--2005

Secondary:
Tetuan Main City High School
Zamboanga city
SY:1997-2001

Primary:
Talon-Talon Zamboanga City
SY:1991-1997

CAREER OBJECTIVE

To be able to pursue the enhancement of my career and to perform my best to contribute for the growth of the company and being part of a management team with outmost professionalism and dedication guided with high standard that will enhance my ability from usual employee to a top rank management at optimum time.

SUMMARY OF EXPERIENCE

Data Encoder, Microsoft Word and Microsoft Excel,1 year of experience in the field of cashier and other technical procedure in terms of customer service.

WORK EXPERIENCES:

ARMADA RETAIL CONCEPT BAHRAIN
RIVA FASHION BAHRAIN (clothings & accessories)

SALE ASSOCIATE- December 13,2017- January 30,2024

Alabat Cuts by Professionals-Customized
Abaya-Sales Executive

Duhail,Doha Qatar
January19,2017-September 19,2017

Prime Colors International INC.
TOMATO TIME and TOMATO BOUTIQUE
(WATCHES & Apparels)

SM Manila & SM Bicutan
Store Manager
March 2013 – January 2014

5 years and 4 months. In one company:
Company Name:GOLDEN ABC INC.

11-55 edsa QC.

Clothing and Accessories Shops:

- **Oxygen,Penshoppe ,Forme, Boutique In Metro Manila**
From Sales staff to Store OIC.(Custodian/Officer in Charge)

January 2006 – April 2010

Vocational Course:
Mein College Zamboanga City
Food and Beverages NCII
SY:2011:2012

CERTIFICATES:

*Food & beverages NCII
*Custodian Trainee
*Management Trainee
*Employee of the month
(RIVA shop)

Personal Background:

Born: July 25,1984
Educational: College Graduated
Civil Status : Single
Nationality :Filipino
Language :English,Tagalog
Religion: Islam

Character References:

Yashpal Singh Chouhan
Visual Merchandiser at Max BH
Landmark Group Bahrain
+973 3939 4173

Mr.Islam
Assistant Manager-Riva Fashion
+973 33513486

Angel Tabasan Figueroa
Senior Staff -Riva Fashion
+973 34233487

**Character References in
Philippines;**

Florayn G. Luna
CNS PEN, OXYGEN, FORME
STORE SALES MANAGER
GABC INC.- GTA MAKATI CITY
+63927310646

Milmarrr Pugao
PENSHOPPE, OXYGEN
STORE SALES MANAGER
ROBINSON PLACE ERMITA MANILA
+639232802184

Job Description/ Skills:

Management trainee/Manager:

- Implementing processes, guides and outlining what needs doing,
- .Manage the time of their teams and themselves and priorities the tasks on deadlines, and hit the store target such sales
- .Assigning individuals tasks including themselves, ensuring they get appropriate training to do their jobs
- .Keeping staff motivated
- .Responsible for hiring and firing and giving rewards of their teams under their supervision
- .Who puts strategy in place to achieve the teams vision and missions
- .The main line of contact between the frontline, senior management and clients

Custodian/ Officer in Charge:

- .Incharge in the absence of their superiors such Manager or supervisors,
- .Monitoring sales and staffs
- .sending emails for the job orders

Cashier:

- Hands-on experience in accepting payments from customers and give change and receipts
- Highly skilled in using scanners, cash registers (POS), and calculators to calculate the price of items that customers to buy
- Proven record of using the right process for cash, credit cards, or other types of payment
- In-depth knowledge of handling returns and exchange.
- Thorough understanding of counting the money is in register at the beginning and end of shift
- Serving the customers the right item, approaching them with a smile as well as assisting them and giving them the best satisfaction of service I can give.
- Offer a personalized customer service, fast and courteous.
- Handle the cash with high rate of precision

I hereby certify that the above mentioned information are true and correct to the best of my knowledge and belief.

SADNA T. ASIBUL

Applicant

- Keep the work area are clean at all times and make sure to have all necessary supplies
 - Follow all company policies and procedures in all areas of security and loss prevention
 - Mathematical skills
 - Capable of working in constantly involving environment.
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