



# SHINAS MAJEED

Sales Executive / Driver

## ABOUT ME

I am an approachable, motivated and confident Sales Executive with the ability to excel sales targets and make a real difference in the organisation's revenue generation

## WORK EXPERIENCE

- 2020 - 2022  
Master card, Qatar

### Collection Executive

responsible for helping the company to collect all the financial documents from clients and assign to the department head. Collection of invoice or cash from different sources.

- 2017 - 2020  
Media and major marketing, qatar  
**Driver come sales executive**

generating sales through approaching customer directly. Delivered the product according to the order. Maximise the sales to achieve the target.

- 2014 - 2017  
Ayt International Qatar

### Messenger

Collection of various documents like invoice, purchase bill , agreement etc. Coordinating with the higher authority and schedule everyday duties. Transferring company documents to clients. Maintain company vehicle near and clean.

- 2013 - 2014  
Ayaan leasing, Qatar

### Driver cum sales

Marketing the products by advertising it to the prospective customers. Manage day to day sales. Maintain good relationship with customer. Following existing customers. Daily route sales and deliver the product. Packing and invoice the items.

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📄 Valid Qatar driving licence

📍 Kerala , India

- Married, 03/05 /1986
- Licence : Qatar / International

## EDUCATION

Higher secondary level

SSLC ( kerala)

## SKILL

Ms word, Excel, power point

## EXPERTISE

Time management

Van sales

Traffic rules known

Marketing

Organisational skills

## LANGUAGE

Malayalam

English

Hindi

Arabic

