

Sir/ Madam;

Desirous to get involve with your prestigious company upon hearing from a reliable source I wish to offer myself as an applicant to apply for any available positions in your prestigious company.

I am Javid Hussain **having QATER Light Vehicles Driving License & UAE Driving License Light & Heavy Vehicles**,originallya resident of Pakistan; I have been working as a Driver,of the company of which I am mentioning on my resume.

Currently I am inAbu Dhabiand my visa status is unlimited Visa (TRANSFERABLE). I am very eager to work on your prestigious company of which I believe that my knowledge and skills could be best use to its fullest.

My previous work experience had also equipped me with the best trainings and knowledge of which I can possibly share in your company. I am a fast learner, patient and hardworking

And I do believe that I have all the needed qualification commensurate to your job vacancy.

Rests assure that I will be an asset in your firm if given a chance to work with you.

Javid Hussain

Applicant



JAVID HUSSAIN

Mob No: - 0097470638390

E-mail:- javedshussain@gmail.com

OBJECTIVE

Seeking a driver position in a company that will utilize my creative and analytical skills

WORK EXPERIENCE

- ✓ **Worked as a Driver with Al Iqtidar Transport company from June 2009 to December 2012, Abu Dhabi UAE.**
- ✓ **Working as a Driver with Diamond lease car rental company (Al Habtoor Group) from December 2012 to 2023 May.**
- ✓ **Presently worked Left Limousine from October 2023 still now.**

Duties and Responsibilities

- *Very dedicated to excellent customer service.*
- *Strong background in Office management and human resources.*
- *Skilled in vendor relations, Negotiation and Coordination.*
- *Able to work well with coworkers and have always been a team player.*
- *Handling cash and other form of payment.*
- *Perform other functions & duties as required by the management from time to time.*
- *Delivering the vehicle on time.*
- *Dealing the customer with quality of service*
- *Keeps good relationship with coworkers.*
- *Documents controller*

LANGUAGES KNOWN

- *English, Arabic, Urdu, Pashto,*

EDUCATIONAL QUALIFICATION

- *Metric from Kohat Board, Pakistan*

COMPUTER SKILLS

- *Basic Computer Knowledge.*

PERSONAL DETAILS

Name	: Javid Hussain
Marital Status	: Married
Nationality	: Pakistan
Date of Birth	: 03-02-1989
Passport No	: UA 6890643
License No	: 870150
Visa Status	: Unlimited(Transferable)

JAVID HUSSAIN