

## CURRICULUM VITAE

### **Dhiraj Kumar Sah.**

Email: [Dhirajkumarsah674@gamil.com](mailto:Dhirajkumarsah674@gamil.com)

Mobile: +974 3381 1779



### **EMPLOYMENT**

- ✓ With Valid Qatar Driving License.
- ✓ Transferable Visa with NOC.

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### CAREER OBJECTIVE

Aim to work hard in real corporate environment, which would help me to improve my personality traits and be creative in using my skills and proficiency in the best possible way to achieve professional excellence and be an asset to the organization enabling mutual growth.

### **MERCHANDISER-: 02 YEAR.**

#### **AL MOROUJ AL KHADRA FOOD STUFF & TRADING. DOHA-QATAR.**

- ✓ Merchandiser main roles is checking all products, expiry date, displaying products in market.
- ✓ Merchandiser are responsible for everything that happens to a products from the moments it is delivered to the store to the moment a shopper picks it up off the shelf.
- ✓ Monitor products appearance and supply in various stores throughout their designated geographics area.
- ✓ It revolves around product positioning and visually-pleasing merchandise displays that attract a customer's attention. The entire merchandising process actually begins with effective demand forecasting and product buying.
- ✓ Maintains store shelves by observing displays of company products, removing damaged or freshness-dated products, tidying store shelves, and providing optimum display of products.
- ✓ A merchandising team has many distinct roles. They analyze sales data, handle restocking, create enticing displays and handle point of sale marketing. Retailers once hired in-house specialists to take care of these activities.

### **ZONE CENTRE (SHOPPING MALL HILAL) 2 YEARS EXPERIENCE:**

- ✓ Responsible for driving and delivery of pre-ordered product to assigned accounts and for rotating and stocking product. **ROLE AND RESPONSIBILITIES.** Check accuracy and stability of the load. Deliver products to customers. Merchandise, display and rotate products according to company standards.
- ✓ A Merchandiser ensures that the shelves of a retail store are stocked with products and displays them accordingly for customers. also track inventory levels , report any issues or shortages to management and clean up unwanted items from flagrant violations in-store decorum.
- ✓ Merchandising strategies include personal selling, sale promotion, marketing strategies, creating coupons, and discounts. More broadly, merchandising may refer to in-store or on-store promotion other than personal selling meant to promote purchasing behavior.
- ✓ Effective displays are typically clutter-free and surrounded by space to allow all visual focus to be on the products being displayed. The chosen area should be easily viewed as customers enter the store or easily viewed near the register.
- ✓ **ENTRYWAY DISPLAY.** Displays placed right in front of your entrance doors are great for displaying current sale or bargain items.

**EGEC Qatar for Engineering Consultations WLL**  
**(Office Assistant, Driver & Messenger 2018 TO TILL DATE)**

- ✓ Coordinate efficient routes to avoid delays and optimize schedules.
- ✓ Clean and maintain vehicle and assess vehicle for damage after each shift.
- ✓ Delivered documents and products to customers on time and in excellent condition.
- ✓ Obtain signatures from customers upon delivers of documents and other goods.
- ✓ Complete clerical tasks such as filing, copying and distributing mails.
- ✓ Interact with clients by phone or in-person to provide information.
- ✓ Delivered clerical support by handling range of routine and special requirements
- ✓ Follow all relevant traffic laws and safety regulations.
- ✓ Ordering office supplies and kept office stocks with needed resources to operate smoothly.
- ✓ Collaborate with various departments to complete assigned tasks.

**SKILLS AND ATTRIBUTES:**

- ✓ Excellent attention to detail
- ✓ Ability to multitask effectively
- ✓ Strong written and verbal communication skills
- ✓ Ability to perform repetitive tasks with a high degree of accuracy
- ✓ Comfortable working independently with minimal supervision
- ✓ Customer service skills
- ✓ Decision-making skills
- ✓ Interpersonal skills
- ✓ Teamwork skills
- ✓ Organizational skills
- ✓ Writing skills
- ✓ Time management
- ✓ Basic Computer Course

**EDUCATION QUALIFICATION**

- ❖ SSC from Board of Secondary Education Nepal Janakpur.

**PERSONAL DETAILS**

Name	:	Dhiraj Kumar Shah
Date of Birth	:	22-04-1991
Gender	:	Male
Marital Status	:	Married
Languages Known	:	English, Hindi, Arabic & Nepali
Nationality	:	Nepal.
Qid validity	:	April 2026
Qatar Driving license expiry	:	01-06-2027

**DECLARATION**

I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars

**Dhiraj Kumar Sah.**