

# Larry Ian Rodrigo

## DRIVER/OFFICE MESSENGER

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To obtain a position that will enable me to use my strong organizational skills, and ability to work well with people.

## Experience

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April 2023 – present

**DRIVER – WM REJUV SKIN CARE AND SPA, Doha Qatar**

2020 – November 2022

**WAREHOUSEMAN / STOREKEEPER / FORKLIFT OPERATOR – Navi Doha General Services, Doha Qatar**

Loading and unloading by using Forklift.  
Helping Do the inventory stocks.  
Cleaning the area just to make it neat and organized

May 2016 – May 2020

**WAREHOUSEMAN / STOREKEEPER / FORKLIFT OPERATOR – Apollo Enterprises, Doha Qatar. Assigned in Furniture Division**

Receiving delivered shipment. Arranging stocks using forklift.  
Preparing orders from the main store.  
Do the inventory stocks.  
Cleaning the area just to make it neat and organized.

January 2015 – September 2015

**MESSENGER/OFFICE CLERK – Dreams Gate Real Estate, Doha Qatar. Assigned in Qatar Petroleum International**

Securely delivers packages, documents, written and verbal messages, and other items to intended location or recipient in a timely manner. Manages incoming mail so that it is opened, sorted, and distributed in a professional and timely manner. Processes outgoing mail.



## Education

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March 1999

**Bachelor of Science in Marine Transportation**

University of the Visayas

With valid Qatar Driving License

## SKILLS

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**Hard Working**

**Discipline**

**Team Player**

**Works Efficiently and Effectively in  
timely manner**

## Contact

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## Experience *continues...*

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January 2012 – June 2014

### **MACHINE OPERATOR – *Al Shark Exhibition Curtain and Blinds, Doha Qatar***

Assembles leaf for blind curtains.

Fixing curtains at customer's house and offices.

Helping the driver to deliver chairs if no more workload.

June 2010 – January 2011

### **STOREKEEPER – *Tamimi Global Services, Doha Qatar***

Issuing the materials needed to the workers before starting their work. Receiving the materials, they used after work. Do the inventory of stocks in tools room.

December 2009 – June 2010

### **WAITER, F/B – GRILLING SECTION – *Tamimi Global Services, Doha Qatar***

Takes and serves food and beverage order. Remove dishes and glasses from the tables or counters and take them to kitchen for cleaning. Assist customers to their orders.

Taking order and serves food to the customer

Remove dishes and glasses from the tables or counters and take them to kitchen for cleaning.

Assist customers to their orders.

December 2008 – December 2009

### **HOUSEKEEPER**

Keeping the rooms clean by dusting, sweeping, vacuuming carpets, making beds, emptying trash, polishing fixtures, emptying ashtrays and tidying anything else that needs to be cleaned.

February 2008 – September 2008

### **FIREMAN – *Compostela Municipal Hall, Compostela Cebu, Philippines***

Responding to any fire calamities surround the place or even in the neighboring place of the municipality.

## Personal Data

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**Age:** 46

**Date of Birth:** 11 Sep 1976

**Civil Status:** Married

**Height:** 5'10"

**Citizenship:** Filipino

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**Proficient in oral and written English,  
Tagalog, Cebuano and little Arabic**