

RANA PRATAP SINGH

LIGHT VEHICLE DRIVER

✉ ranasingh000@gmail.com

☎ +974 31414609

📍 INDUSTRIAL AREA, DOHA-QATAR

📅 1988 June 10

🇮🇳 INDIAN

💍 MARRIED

"Friendly and outgoing driver proficient in safe operations, passenger transportation and inclement weather driving. Excellent communicator and problem-solver with a solid track record in the field. Outstanding safety background and consistently requested by repeat customers for regular transportation."

PROFESSIONAL EXPERIENCE

2017 – 2020
QATAR

FORKLIFT OPERATOR AND YARD INCHARGE, AAMAL CEMENT INDUSTRIES

- Loading, unloading, shipping, and receiving warehouse items.
- Transporting materials to different locations within the facility.
- Optimizing loads to ensure operational efficiency.
- Securing loads to the machine before transportation.
- Inspecting for damages to vehicles.
- Scheduling vehicles for maintenance and repairs.
- Operating and managing technical equipment.
- Managing inventory by utilizing RF scanning equipment.
- Picking and wrapping orders for shipment.
- Identifying workplace safety hazards.
- Adhering to safety management standards.
- Adhering to production schedules.

2012 – 2017
QATAR

GULF ROCKS, WEIGHBRIDGE OPERATOR AND SHOVEL OPERATOR

- Weighing all vehicles moving in and out of the site, ensuring waste transfer notes are received/issued as required.
- Ordering of transport to remove materials from site.
- Controlling traffic flow within the weighbridge area.
- Taking phone calls from customers and suppliers.
- Operates all types of mechanical shovels, backhoes, cranes equipped with a clamshell or dragline bucket, robotic arm excavators, and any other similar excavation equipment on wheels or tracks, fixed or mobile.

2020 – present
QATAR

AAMAL CEMENT INDUSTRIES, LIGHT VEHICLE DRIVER

- Perform regular safety checks on vehicles to ensure they are in good working condition before and after each trip.
- Transport goods and passengers to designated locations safely and on time.
- Plan and follow the best route to ensure timely delivery of goods and passengers.

- Ensure that all necessary paperwork and documentation are in order before transporting goods and passengers.
- Adhere to traffic laws and safety regulations to avoid accidents or incidents.
- Ensure the cleanliness and proper maintenance of vehicles under their care.
- Handle customer grievances and other issues professionally and timely.
- Report any incidents or accidents to the management immediately.
- Participate in training and courses to stay abreast of developments in the transport industry.

EDUCATION

2012 – 2013
INDIA

BACHELOR OF ARTS, JP UNIVERSITY

INDIA

CERTIFICATE IN MICROSOFT PACKAGE, BIT CAMPUS

LANGUAGES

ENGLISH



HINDI



ARABIC



SKILLS

COMMUNICATION • TEAMWORK AND COORDINATION • TIME MANAGEMENT
PROBLEM SOLVING AND CRITICAL THINKING • CUSTOMER SERVICE • MULTI TASKING
DECISION MAKING • LEADERSHIP AND PLANNING
COMPUTER KNOWLEDGE AND DOCUMENTATION

DECLARATION

Hereby declare that the particular given above are true. I would like in your company according to your company`s Rule and regulations, and I promise that, I will try my level best for the success of the company

RANA PRATAP SINGH