**ZAHIDIQBAL**

**Nationality :** Pakistani **Mobile 03009330895 Present Address :**Doha Qatar **Email:** [zahidbangash44@gmail.com](mailto:zahidbangash44@gmail.com)

**Objective:** Amid-levelpositioninAccountantwherestronginterpersonal,negotiationand communication skills areneeded.

# Education: University of PeshawarPakistan

**Master of Business Administration in (Finance)**

* Post Graduation Date: Feb2012
* GPA:3.2 /4

# University of Peshawar Pakistan Bachelor of Commerce

* Graduation Date: Jul2009

Relevant **Carrefour Dar Al Salam Mall Doha – Qatar** **June 2021 – March 2023**

**As a Cashier**

Experience:

* + - * Recording different transactions in Debit / Credit and in Cash
      * Recording different transaction thorough system and POS Machine
      * Know how to punch cards through POS Machine, and through system
* Buying 1 item like pepsi just click one button if buy same items like 2 pepsi click two time it will shows 2 quantity, etc etc
* Payment through POS machine just pinch the card through wifi and enter the card then two slips will print out one for customer one for shop

**International Business Development Group Doha Qatar July 2018 - Sep 2018 As a Accountant**

* Recording Journal Entries
* Manage Different Company Accounts
* Manage Petty Cash Book Expenses
* Making Different Invoices like Cash, Credit, Proformaetc Invoices
* Preparing Weekly and Monthly Company Reports
* Making Reports of the Actual Stock of the Company

**Micro Merger (UNICEF),Peshawar,Pakistan.**

**As a Data Entry Operator.**

Sep 2015 - Jun2016

**CTC (UNICEF),Peshawar,Pakistan.**

**As a Data Entry Operator.** Mar 2015 - Aug2015

* Data Compilation sheet (FORM2B).
* Compile polio CCPV (continuous children protectedvaccine)data.
* Compile polio T sheet (tally sheets)data.
* Generate different kind sofID’ sforall data; Ccpv, Tsheetsandform2B.
* Duringcampaigntrackagainandagainmissedchildren.
* VerifiedandaccurateallthedataandsendtotheUNICEFinsoftform.

**Gillani Co Pvt Ltd. Peshawar, Pakistan.**

**As a Accountant.**

Oct 2013 - Jan2015

* Responsible for monthly financial reports and also assist the finalization of Accounts Quarterly andyearly.
* Handling all kinds of banking transactions (Letter of credits, Performance bonds, Advance PaymentGuarantees)
* Ensure invoices are accurate, properly coded and accurately entered into the systemandareproperlyauthorizedbeforepaymentsaremadetosuppliers.
* Performingweeklyreconciliationofsuppliersandotherledgeraccounts.
* Perform daily bankreconciliation.
* Performed accounts payable and receivable functions for whole retail sales of Milk,JuicesandCreamsforvariouscountries.
* Managed vendor accounts, generating monthly and semiannually on demand cheques.
* Preparedcompanyaccountsandtaxreturnsforaudit.
* ManagedfinancialdepartmentswithresponsibilityforBudgets,Forecasting.

**Imran Afghan Ltd.Peshawar,Pakistan.**

**As a Accountant.** Mar 2012 - Aug2013

* Perform monthly, quarterly and annual accounting activities including reconciliations of bank and credit card accounts, coordination and completion of annualaudits,andreviewingfinancialreports/supportasnecessary
* Analyze and report on financial status including income statement variances, communicating financial results to management, budget preparation and analysis
* Improvesystemsandproceduresandinitiatecorrectiveactions
* Prepareandfact-checkinvoicesbeforesendingthemtocustomers
* Maintainandupdategeneralledgerandsalesjournal
* Obtainapprovaltosatisfyvendorstatements
* Prepare, fulfill and distributechecks
* RequestandprocessW-9formsfromnewvendors
* Approve and process wire transferrequests
* Prepare and gain approval forPOs
* Scan, file and log accounting document.

**Skills,Accomplishments ComputerSkills:** MSOfficeAdvanced(Word,Excel,PowerPoint)

**Honors&Interests: Languages:** English(Fluent),Urdu(Fluent),Arabic

**Interests:** Cricket, Volleyball, Table Tennis

Team Leader of Micro Merger UNICEF Peshawar Pakistan.