



## MOHAMMED JISHAD MANIYANKUNNAN

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DOHA ,QATAR

### Objective

To work in a challenge and stimulating environment with opportunity, to use my current experience and to enrich my knowledge and enhance my experience, to contribute towards the achievements of organizational objective by applying my professional skills.

### Academic Qualification

- Degree – Bachelor of business administration (University of Calicut) -2023
- HSE – Computer Commerce –( Board of higher secondary education, Kerala)-2020
- SSLC – (Board of secondary education, Kerala)-2018

### Driving License details

- License number : 30135612728
- Date of Expiry : 11/12/2028

### Working Experience

- 1) Company : Brothers trading co(Fast Track)  
Position : Merchandiser cum Driver  
Duration : October 2023- April 2024

### Job Responsibilities:-

- Selling products
- Picking and dropping sales promoters
- Displaying and Arranging Products
- Promote sale

- 2) Company : Obrado International  
Position : Sales Executive  
Duration : February 2023- December 2023

**Job Responsibilities:-**

- Meeting with clients virtually or during sales visits
- Arrange meeting with Architects and Designers
- Prepare quotations
- Demonstrating and presenting products.
- Maintaining accurate records.
- Attending trade exhibitions, conferences and meetings.
- Reviewing sales performance.
- negotiating contracts
- Collect cash from customers
- Answer to mail and phone call.
- May act as a lead worker to other staff in the organization.

- 3) Company : Elan mart super market  
Position : Van sales man cum driver  
Duration : February 2018- December 2022

**Job Responsibilities:-**

- Drive the van
- Make order from customers
- Make accurate delivery
- Collect cash from customer
- Arrange delivery time

**Technical skills**

- Certificate in Diploma in Logistics & supply chain management.
- Good command over MS office & Excel

**Achievements**

- Active member of National service scheme in MES kalladi college, Mannarkkad
- Represented as student coordinator of Entrepreneurship Development club of our college
- Working as an executive member in educational and cultural center in Natyamangalam

**Interpersonal Skills**

- Good communication skill
- Good command over analysis
- Good calculation tactics
- Excellent analytical and problem solving

#### Passport Details

- Passport number : U2249022
- Date of Expiry : 18-12-2029

#### Personal details

- Nationality : Indian
- Date of birth : 10<sup>th</sup> September 2001
- Marital Status : Single
- Reference : Available upon request

#### Academic project

- Title : A study on investors attitude towards post office savings scheme.
- Group size : 3
- Duration : 6 months
- Description : This is the study on investors attitude towards post office savings scheme a study with special reference to rural working women in Pattambi taluk
- Method Used : Descriptive

#### Languages Known

|         |        |       |           |
|---------|--------|-------|-----------|
| English | Arabic | Hindi | Malayalam |
| Speak   | -      | Speak | Speak     |
| Read    | Read   | Read  | Read      |
| Write   | Write  | Write | Write     |

#### Declaration

I do here by declare that the particulars furnished above are true and correct to the best of my knowledge and belief and assure you that I will discharge my duties at your entire satisfaction, if appointed.

Place:

Date:

MOHAMMED JISHAD MANIYANKUNNAN