



**MOHAMMED
ANWAR
HUSSAIN**

STOREKEEPER

VISA TYPE

Transferable Visa with Valid
QID & NOC QID:29335650897

CONTACT

PHONE: +974-71756390
EMAIL:
anwarmohd963@gmail.com

PERSONAL DETAILS

Father name:
Late. Mohd Khader Hussain
Passport No: R0598926
Birthday: 07-June-1993
Married Status: Unmarried
Nationality: Indian
Languages: English, Urdu,
basic Arabic
Address: Doha, Qatar

SKILLS

- Microsoft Office suite, including Word, Excel, and PowerPoint
- Strong organizational and time-management skills
- Excellent communication and interpersonal abilities
- Self-Motivation

PROFILE

I am looking to work in a prestigious company, whilst reaching my fullest potential as a dynamic professional. I am confident my skills of innovative thinking, forward looking, customer handling in friendly manner, critical analysis of problems and providing solution practically would add value to the organization in every possible way.

WORK EXPERIENCE

Storekeeper

Volta Limited. Hyderabad, India

5 Years 3/Feb/2017 to 30/Sept/2022

- Assist customers with inquiries, concerns, and product returns.
- Receiving and checking Items completing and maintaining record details
- Monitor and track inventory levels to prevent stockouts and overstock situations
- Conduct regular stock counts and audits to ensure accuracy of inventory records

Cashier of FIFA World Cup-2022 Short-term Project World Biggest Event

Qatar Star Service, Doha Qatar.

14/Oct/2022 to 03/Jan/2023

- Operating scanners, scales, cash registers,
- Balancing the cash register and generating reports for credit and debit sale.
- Processing refunds and exchanges, resolving complaints. Prevented financial errors by accurately monitoring payroll, credit
- Receives and processes all payments according to standard procedures.

Storekeeper

CAT International W.L.L

10/Sept/2023 Up to Current

Oil and Gas EPIC for Consolidated Pipeline/Piping Replacement Works

Abu Nikhlah, Doha, Qatar

- Regularly update inventory records using software to ensure accurate and up-to-date information
- Collaborate with other departments to coordinate inventory needs and maintain efficient supply chain operations
- Organizing Stores issues & preparation of Issue Vouchers. SRV&MRV
- Day to day recording of Stores Inward Materials
- Preparation of Daily/weekly/Monthly Consumption of Oil & Lubricants, materials Report & forwarding the same to Head office

PROFESSIONAL CERTIFICATES

- **Certification in Microsoft Office**
- **Certification in AutoCAD**
- **Certification in Airlines Ticketing**
- **Certification in Computer Hardware & Software Trouble Shooting**

EDUCATION QUALIFICATION

Bachelor of Commerce

Dr B.R Ambedkar Open University
Government City College, Hyderabad Telangana State, India

Diploma in Computer Engineering

state board of technical education & training
Quli Qutub Shah Government Polytechnic, Hyderabad Telangana State, India

Intermediate (M.P.C)

Telangana Open School Society
Jawahar Junior College, Hyderabad Telangana State, India

10th standard

Secondary School Certificate
Jawahar High School, Hyderabad Telangana State, India