

# MOHAMED SAJATH NEINA MOHAMED

(DRIVER / CUSTOMER SERVICE)

SRI LANKAN (AGE – 29)  
(MARRIED)



## ABOUT ME

I'm dedicated to providing you the best customer services that you need to understand your business, make decisions and grow your company.

My Professional Experience, Positive attitude, Self-Confidence, Organizational Skills and Willingness to satisfy my employers allow me to excel in the job role.



Nmsajath666@gmail.com



7133 2624



Murra, Doha, Qatar.

## LANGUAGES

ARABIC



ENGLISH



HINDI



OTHER LOCAL LANGUAGES



## EDUCATION

### Professional Qualifications

- Diploma in Airline Fares, E- Ticketing, GDS, Reservations, Marketing, Cargo & Airport Operations -2015
- Certificate in Saber Training fare & ticketing and Sabre Air conversion -2017
- Certificate in Amadeus Training fare & ticketing and Amadeus Air conversion
- Certificate in General information technology -2010

### Academic Qualifications

- G.C.E Advanced Level – Sri Lanka.
- G.C.E Ordinary Level – Sri Lanka.

### Other Qualifications

- Certificate Course in Phone Repairing.

## EXPERIENCE

- Customer Service Executive (Since 2023 - Present)  
**CURRENTLY WORKING IN SOUL AL BALADI (QATAR)**
- Driver and Tourist Guide (Since 2020 – 2023)  
**AAA SAKO TOURS & TAXI SERVICE (SRI LANKA)**
- Customer Service Executive (Since 2018 – 2019)  
**COMFOR TRAVELS & TOURS STATE OF QATAR**
- Driver and Messenger (Since 2016 – 2018)  
**SUPREME TRAVELS & TOURS STATE OF KUWAIT**
- Driver (Since 2015 – 2015)  
**SCHOOL OF EXCELLENCE – (SRI LANKA)**

### Job Responsibilities

- Perform regular safety checks on vehicles to ensure they are in good working condition before and after each trip.
- Transport goods and passengers to designated locations safely and on time.
- Communicating with clients and customers
- Plan and follow the best route to ensure timely delivery of goods and passengers.
- Adhere to traffic laws and safety regulations to avoid accidents or incidents.

## PERSONAL SKILLS

- ❖ Good knowledge of traffic laws, safety regulations, and city routes
- ❖ Ability to operate a range of vehicles, from small delivery vans to large trucks
- ❖ Excellent driving skills and the ability to navigate unknown routes fluently.
- ❖ Excellent customer service skills.
- ❖ Good verbal and written communication skills
- ❖ Ability to work independently.
- ❖ Good time management and conflict resolution techniques.

## HOBBIES

READING



LEARNING



GARDENING



CRICKET





MUSIC



 **DRIVING LICENCE**   
DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA  
5. B1633293D 4a. 941051359 V  
1,2. NEINA MOHAMED MOHAMED SAJATH  
8. NASH STREET 32MIAPPADU ROAD  
KITTANTIV MANDEL  
3. 14.04.1994  
4a. 28.05.2018  
4b. 23.05.2020  
Blood Group A+  
7. Holder's Signature  
A. H. K. Jagath Chandrasek  
4c. Commissioner General of Motor Traffic

 **State of Kuwait**   
Min. of Interior - General Traffic Dept. وزارة الداخلية - الإدارة العامة للمرور  
**Driving License** **رخصة سواق**  
الإسم محمد ساجاث نينا محمود  
Name MOHAMMAD SAJATH NEINA MUHAMADU  
رقم الرخصة 294041402096 License No.  
الجنسية سري لانكا SRI LANKA Nationality  
المهنة سائق Profession  
تاريخ الانتهاء 2/1/2019 Date of Expiry  
مدير عام المرور Issuing Authority

 **State of Qatar**   
Ministry of Interior وزارة الداخلية  
Traffic Department إدارة المرور  
**DRIVING LICENCE** **رخصة سواق**  
ترقم الشخصى 29414410923  
الإسم محمد ساجاث نينا محمد  
NAME MOHAMMAD S. N. MUHAMADU  
NAT. SRILANKA الجنسية سري لانكا  
DATE OF BIRTH 1994-04-14 تاريخ الميلاد  
BLOOD GR. فصيلة الدم  
FIRST ISSUE 2024-05-28 ت. اول اصدار  
VALIDITY 2029-05-27 ت. الانتهاء

வரவு எண்ணு  
தபாற் பெட்டி  
P.O.Box

1503

கொழும்பு  
கொழும்பு  
COLOMBO

தொலைபேசி  
Telephones

2784 323  
2786 200 / 2784 201  
Ext. 234, 254, 255, 256,  
306, 436, 462

முகம்  
பாக்ஸ்  
Fax

0112784323

சான்றிதழ் கிளை  
Certificate Branch



எனது எண்  
My No.

K04030

உமது எண்  
Your No.

இலங்கைப் பரீட்சைத் திணைக்களம்  
Department of Examinations, Sri Lanka  
பெலவத்த, பத்தரமுல்லை.  
Pelawatta, Battaramulla.

திகதி  
Date

18.04.2017

### OFFICIAL STATEMENT

### General Information Technology Examination - 2013

Name in full :- Neina Mohamed Mohamed Sajath  
Index No :- 6865828  
Medium :- Tamil  
Result :- Very Good Pass

This statement should be accepted as evidence of candidate's successful performance only if it carries the embossed seal of the Department of Examinations, Sri Lanka.

Deputy/Asst. Commissioner of Examinations (Certificate)

W. M. N. J. Pushpakumara  
Commissioner General of Examinations

Prepared by :- kavi/-  
Checked by :- கவி/-

P. Vishaka Munasinghe  
Assistant Commissioner of Examinations  
(Certificate)  
Department of Examinations  
Pelawatta, Battaramulla.  
Sri Lanka.





Serial No. **UVFC- 485287**

**DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA**

**Department of Examinations  
National Evaluation & Testing Service  
P.O. Box 1503, COLOMBO, SRI LANKA**

**OFFICIAL STATEMENT**

My Ref. H43492

Date 2016/01/08

**General Certificate of Education (Ordinary Level) Examination, Sri Lanka.**

Name in Full : NEINA MOHAMED MOHAMED SAJATH

Year of Examination : 2010

Index Number : 62750933

**SUBJECT**

**GRADE**

**DEFINITION**

ISLAM  
TAMIL LANGUAGE & LITT.  
ENGLISH  
MATHEMATICS  
HISTORY  
SCIENCE  
APPR. OF TAMIL LITERARY  
GEOGRAPHY  
AGRICULTURE & FOOD TECNOL

C  
B  
S  
C  
C  
S  
C  
B  
B

CREDIT PASS  
VERY GOOD PASS  
ORDINARY PASS  
CREDIT PASS  
CREDIT PASS  
ORDINARY PASS  
CREDIT PASS  
VERY GOOD PASS  
VERY GOOD PASS

This statement should be accepted as evidence of candidate's successful performance only if it carries the embossed seal of the Department of Examinations, Sri Lanka.

**RANGE OF MARKS**

G.C.E. (O/L)						G.C.E. (A/L)		
Before 2001			2001 and After					
Range	Grade	Symbol	Range	Grade	Symbol	Range	Grade	Symbol
100 - 75	Distinction	D	100 - 75	Distinction	A	100 - 75	Distinction	A
74 - 50	Credit Pass	C	74 - 65	Very Good Pass	B	74 - 65	Very Good Pass	B
49 - 35	Ordinary Pass	S	64 - 50	Credit Pass	C	64 - 50	Credit Pass	C
34 - 00	Failure	F	49 - 35	Ordinary Pass	S	49 - 35	Ordinary Pass	S
			34 - 00	Weak (failure)	W	34 - 00	Weak (failure)	F
+ - Absent, X - Not Decided								

**Please Note :-** This certificate has been printed using **UV (Ultra Violet)** technology (i.e. Sri Lankan Emblem, etc.). Please verify special UV markings for Authenticity.

D. S. D. Y. V. SENEVIRATHNE  
Assistant Commissioner of Examinations  
(Certificate)

National Evaluation and Testing Service  
Department of Examinations  
Pelawatta, Battaramulla.  
Sri Lanka

**W. M. N. J. Pushpakumara**  
Commissioner General of Examinations

Commissioner / Asst. Commissioner





Serial No. **UVFC- 485289**

**DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA**

**Department of Examinations  
National Evaluation & Testing Service  
P.O. Box 1503, COLOMBO, SRI LANKA**

**OFFICIAL STATEMENT**

My Ref. **H43498**

Date **2016/01/08**

**General Certificate of Education (Ordinary Level) Examination, Sri Lanka.**

Name in Full : **NEINA MOHAMED MOHAMED SAJATH**

Year of Examination : **2013**

Index Number : **33015872**

**SUBJECT**

**ENGLISH LANGUAGE  
ARABIC**

**GRADE**

**C  
+  
-**

**DEFINITION**

**CREDIT PASS  
ABSENT**

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**RANGE OF MARKS**

G.C.E. (O/L)						G.C.E. (A/L)		
Before 2001			2001 and After					
Range	Grade	Symbol	Range	Grade	Symbol	Range	Grade	Symbol
100 - 75	Distinction	D	100 - 75	Distinction	A	100 - 75	Distinction	A
74 - 50	Credit Pass	C	74 - 65	Very Good Pass	B	74 - 65	Very Good Pass	B
49 - 35	Ordinary Pass	S	64 - 50	Credit Pass	C	64 - 50	Credit Pass	C
34 - 00	Failure	F	49 - 35	Ordinary Pass	S	49 - 35	Ordinary Pass	S
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**D. S. D. Y. V. SENEVIRATHNE**  
Assistant Commissioner of Examinations  
(Certificate)

National Evaluation and Testing Service  
Department of Examinations  
Pelawatta, Battaramulla,  
Sri Lanka.

**W. M. N. J. Pushpakumara**  
Commissioner General of Examinations

Commissioner / Asst. Commissioner





Serial No. **UVFC- 485286**

**DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA**

**Department of Examinations  
National Evaluation & Testing Service  
P.O. Box 1503, COLOMBO, SRI LANKA**

**OFFICIAL STATEMENT**

My Ref. H43495

Date 2016/01/08

**General Certificate of Education (Advanced Level) Examination, Sri Lanka.**

Name in Full : NEINA MOHAMED MOHAMED SAJATH

Year of Examination : 2014

Index Number : 2732106

**SUBJECT**

GENERAL ENGLISH  
POLITICAL SCIENCE  
ISLAM  
ARABIC  
-----

**GRADE**

S  
B  
B  
C  
-

**DEFINITION**

ORDINARY PASS  
VERY GOOD PASS  
VERY GOOD PASS  
CREDIT PASS  
-----

**COMMON GENERAL TEST MARKS - 52 - FIFTY TWO  
Z - SCORE MARKS - (0.5873) - ZERO POINT FIVE EIGHT SEVEN THREE**

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**RANGE OF MARKS**

G.C.E. (O/L)						G.C.E. (A/L)		
Before 2001			2001 and After					
Range	Grade	Symbol	Range	Grade	Symbol	Range	Grade	Symbol
100 - 75	Distinction	D	100 - 75	Distinction	A	100 - 75	Distinction	A
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34 - 00	Failure	F	49 - 35	Ordinary Pass	S	49 - 35	Ordinary Pass	S
			34 - 00	Weak (failure)	W	34 - 00	Weak (failure)	F
+ - Absent, x - Not Decided								

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*[Signature]*

**Commissioner / Asst. Commissioner**

**R. C. Pathiranawasam**  
Assistant Commissioner of Examinations  
(Certificate)  
Department of Examinations  
Pelawatta, Battaramulla,  
Sri Lanka.

**W. M. N. J. Pushpakumara**  
Commissioner General of Examinations