#### **CAREER OBJECTIVE**

To work in a challenging organization where I would have a good working experience vital for achieving goals of an organization, the community, and my personal goals. I also the chance of being part of dynamic team. I could make significant contribution while developing my skills further.

# **Henry Ndirangu**

### **PERSONAL DETAILS**

nry Ndirangu			
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rried			
4700399594			
EMAIL: henryndirangu76@gmail.com			

### **Skill Highlights**

- **Skill Highlights**
- Project management •
- Strong decision maker •
- Complex problem solver •
- Innovative
- Service-focused
- **Customer Relation**
- **Developing Strong Customer Care**

### **Profile**

I am strong motivated, sober with a strong Christian background and able to relate with people of different opinion

# 2016 ACADEMIC QUALIFICATION

1984-1999:	Gatanga Primary School
	Certificate of Primary Education
2004-2005:	Thika Technical School
	Mechanical Engineering
2004 2009.	
2000-2006:	Parklands Garage
	1984-1999: 2004-2005: 2006-2008:

### **Veh Experience**

Inspe	2019-2023	Velvet Garage and Auto Clinic	
dama	ma Position: Mechanic/Senior Supervisor		
vehic			
asses		rm vehicle inspections to identify mechanical, electrical, or	
exter	electr	onic issues.	
dama	<ul> <li>Diagn</li> </ul>	ose and troubleshoot problems using diagnostic	
provi	equip	ment and testing methods.	
accui	• Repai	r and maintain vehicles, including engine overhauls, brake	
estim	replac	cements.	
repai	• Repla	ce faulty or worn-out parts, ensuring proper installation	
Clai	and a	lignment.	
Proce	Condu	uct routine maintenance tasks like oil changes, filter	
Assis	replac	cements, and fluid checks.	
custc	<ul> <li>Maint</li> </ul>	ain accurate records of inspections, repairs, and parts	
filing	used.		
insur	<ul> <li>Provid</li> </ul>	de excellent customer service by addressing concerns and	
claim	offeri	ng repair options.	
provi	Clean	, maintain, and calibrate tools and equipment regularly.	
nece	<ul> <li>Adher</li> </ul>	re to safety protocols while working with hazardous	
docu	mater	rials and machinery.	
n anc			
docu			

infor

- Perform periodical safety, maintenance or servicing checks to ensure proper functioning of the equipment
- Drive and control the equipment
- Operate the equipment in the right direction and angles to prevent accidents and damage of property
- Ensure and manage the machines of equipment in a sale and secure way
- Respond to signals and directions by the staff and work in coordination with them
- •
- 2011 2015 Dunhill Automobiles Ltd Mechanic
  - Perform vehicle inspections to identify mechanical, electrical, or electronic issues.
  - Diagnose and troubleshoot problems using diagnostic equipment and testing methods.
  - Repair and maintain vehicles, including engine overhauls, brake replacements.
  - Replace faulty or worn-out parts, ensuring proper installation and alignment.
  - Conduct routine maintenance tasks like oil changes, filter replacements, and fluid checks.
  - Maintain accurate records of inspections, repairs, and parts used.
  - Provide excellent customer service by addressing concerns and offering repair options.

#### 2009-2010: Mowasalat

#### Driver

#### **Duties And Responsibilities**

- Picking and Delivering Customers
- Taking and fastest and safest route
- Assisting in Loading and unloading of vehicles
- Computation of fare and giving back correct balances
- Keeping vehicle clean and in good working condition

## ACADEMIC QUALIFICATION

1984-1999: Gatanga Primary School

Certificate of Primary Education

2004-2005: Thika Technical School

Mechanical Engineering

2006-2008: Parklands Garage

### **Hobbies**

- Socializing
- Travelling
- Swimming

### References

- Mr. Paul Masika Kilonzo Motor World Fast Fit 0720 353675
- Evans Orenga Manager Dunhill Automobiles 0717 424791