

CURRICULAM VITAE

LIXON SHIN.M

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QATAR

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OBJECTIVE

To pursue a highly challenging career where I can apply my knowledge, acquire new skills and contribute constructively to the organization.

TECHNICAL QUALIFICATION:

- **Diploma in Mechanical Engineering - 3 years course from Board of Technical Education, Madras, Tamil Nadu, India.**
(Passed in First Class – April 2003)
- **Diploma in computer applications 1 year course**
Passed in First Class – Carmel Computer Institute – Tamil Nadu, India
- **MS-OFFICE**
- **TALLY-9**
- **INDIAN Driving licence-L.M.V**
- **KUWAIT Driving licence-L.M.V**
- **QATAR Driving Licence- L.M.V**
- **OMAN Driving licence-L.M.V**

ACADEMIC QUALIFICATION:

H.S.C – (2 years) – Carmel Higher Secondary school, Tamil Nadu, India

S.S.L.C - (10years) - Carmel Higher Secondary school, Tamil Nadu, India

EXPERIENCE:

1.Started as a Quality controller and working as an Acting supervisor (denting & painting team leader, Job controller, estimator & Quality controller) in AL MANAMOTORS, QATAR(from Aug 2016- present) (6 years & 6 months) (dealer for Ford, Lincoln, Jeep, Ram, Chrysler, Hongqi, Peugeot & Dodge in Qatar)

- Controlling all bodyshop activities and reporting to the bodyshop manager to attain the target and productivity.
- Co ordinate with Insurance surveyor to get approval for the estimate and arranging LPO for the job done.
- Supporting the Service Advisors to Receiving the cars,opening jobcard,making estimate & follow up with the customers and invoicing the job cards
- Controlling & supporting all body shop technician to make their job in dealer standard.
- Arranging Training for the technicians to make their job in good quality and learn new updates.
- Inspecting & ordering the Materials needed for the bodyshop activities including paint & polish materials etc.
- Checking and making reports, for chassis & Paints as per dealer standard.
- Making reports for productivity,overtime & Wip reports every month.
- Quality check for all vehicles.
- Making final road test for all vehicles as per the dealer standard.

**2.Worked as a mechanic cum Quality Controller (acting floor incharge) in Towell Auto Center,Oman.(from aug 2014- 2016 july)(2 years)
(dealer of Mazda,Geely in Oman)**

- Controlling all bodyshop activities and reporting to the bodyshop manager to attain the target and productivity.
- Co ordinate with Insurance surveyor to get approval for the estimate and arranging LPO for the job done.
- Supporting the Service Advisors to Receiving the cars,opening jobcard,making estimate & follow up with the customers and invoicing the job cards
- Service, Repair and maintenance of vehicles.(diesel &petrol)

- Quality check for all vehicles.
- Making final road test for all vehicles as per the dealer standard.

3. Worked as a mechanic/workshop incharge in ALMARAI, KUWAIT (from Dec 2010-July 2014) (3 years & 7 months)

- Service, Repair and maintenance of heavy & light vehicles. (diesel & petrol)
- Service, Repair and maintenance of cooling units.
- Welding, painting & maintenance works of all vehicles.
- Controlling all technicians to finish the job in proper time with good quality
- Controlling the workshop store & checking the stock and ordering the spare parts needed in workshop stock.
- Arranging LPO for the purchase

4. Worked as a Mechanic/Foreman in Salam Mubarak – Doha – Qatar (From Sept 2004- Aug 2010) (6 years)

- Service, Repair and maintenance of marine diesel engines.
- Service, Repair and maintenance of heavy & light vehicles. (diesel & petrol)
- Inspecting & Receiving vehicles and making proper estimate for the job to be done.
- Controlling all technicians to finish the job in good quality in estimated time.

5. Worked as a workshop supervisor in Amutha Auto workshop, Tamil Nadu, India (From June 2003 – Sept 2004) (1 year & 3 months)

- Controlling all workshop activities, Service, repair and maintenance works, supporting for repairing all diesel & petrol engines, arranging parts, denting painting works.

MY STRENGTH

- Good Communication skill

- Flexible to work in a Team
- Hard working
- Sincere and self motivated
- Ability to work under pressure
- Ability to learn new Technology
- Capable to work Long hours to completion for any deadline works

PERSONAL DETAILS

Nationality	:	Indian
Father Name	:	Maria John
Date of Birth	:	11-07-1983
Marital Status	:	married
Language Known	:	English, Arabic,Hindi,Malayalam & Tamil

EXTRA QUALIFICATIONS

N.C.C.-B Certificate
N.S.S
SPORTS: Hockey, Foot ball, Volley ball - STATE LEVEL

I declare that all the above facts are true and correct to the best of my knowledge.

Date
15-02-2023

Signature
M.lixon