



## CONTACT

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🏠 P. Sacdalan St. Mabatang,  
Abucay, Bataan

🏠 813 Aamir Bin Huthaifa  
St. Luaib, Al Rayyan, Qatar

## EDUCATION

Technical Drafting/AutoCAD  
Microcadd Institute Inc.  
TESDA Certificate (NCII)  
Oct 18, 2016 - Oct 18, 2017

Bonifacio Camacho National  
High School  
Abucay, Bataan  
2005-2007

Jose Rizal Institute  
High School  
Orani, Bataan  
2002-2005

## EXPERTISE

Strong Communication skill

Hardworking

Fast Learner

Can work with less Supervision

Computer Literate

Responsible

Participates as member of a team

Exercises Leadership

## PROFESSIONAL PROFILE

To find a challenging and rewarding position that will fully utilize my experience and expertise in Auto Cad position that may offer opportunities for further professional development, secure a job in line with my area of expertise.

## EXPERIENCE

### Draftsman /AutoCAD Operator

Al Shabeeb Surveying W.L.L.

Al Kaabi Building, IBN Sheena Street, Al Muntaza, Doha, Qatar  
(October 14, 2021-Up to Present)

#### Accountabilities:

- Operates AutoCAD, Pythagoras CAD+GIS and relevant software to produce survey designs, plots, plans, sketch and drawings.
- Performs calculation of Volume using Pythagoras CAD+GIS.
- Performs calculation need for survey works.
- Performs automated drafting works, MS Excel, Word Report, flowcharting and other graphic works.
- Coordinates with all other unit staff of the company to ensure accuracy, reliability, completeness and timelessness of outputs.
- Maintains an effective and efficient filing system for both hard copy and electronic documents/records.

### AutoCAD Operator / As-Built

Adriano Construction (ADCON)

Room 301, RCRC Building, FAB, Mariveles, Bataan  
(August 1, 2019 - October 2, 2021)

#### Accountabilities:

- Responsible for preparing technical drawings to be used in construction plans for various disciplines such as Structural, Civil, Plumbing & Electrical.
- Reviewing information for completeness and accuracy.
- Checks plans and understand the sub-contractor design and create final shop drawings.
- Transform AutoCAD drawings into 3D drawings (If required).
- Prepare assembly and detail drawings on the basis of the information and instruction provided.
- Makes necessary calculations for drawing development.
- Prepares and assists in drawing revisions are required.
- Prepares as-built drawings in the prescribed computer sheet given by the Client/Consultant and assist in Project Close-Outs.
- Maintains knowledge of Company standards and incorporate these into engineering design.



# RONALD S. MARCELO

DRAFTSMAN / AUTOCAD OPERATOR

## TEHNICAL SKILLS

AutoCAD

Pythagoras CAD + GIS

Sketch-Up w/ VRAY

Adobe Photoshop

3DS Max

Microsoft Office

Adobe Illustrator

## Personal Data

Date of Birth: October 23, 1990  
 Age: 32  
 Civil Status: Married  
 Children: One Son and One Daughter  
 Height: 5'5"  
 Weight: 60 lbs.  
 Citizenship: Filipino  
 Religion: Unified Group Church of God in

## INTERESTS

Basketball  
 Cooking  
 Travel  
 Watching History  
 Watching DIY

## EXPERIENCE CONTINUED

### AutoCAD Operator

Net Pacific Inc.  
 Makati City  
 (August 2, 2018 – July 25, 2019)

### AutoCAD Operator

Tritech Construction  
 Balanga City, Bataan  
 (Jan. 16, 2018 - July 28, 2018)

### Store Labor (Property Control)

King Fahd Armed Forces Hospital  
 Jeddah, Kingdom of Saudi Arabia  
 (September 27, 2014 – August 15, 2016)

### Cable Puller

Midong Philippines Inc.  
 Limay, Bataan  
 (December 6, 2013 – March 8, 2014)

## REFERENCES

### Engr. Blandie L. Tamayo

Head Engineer  
 Asiawide Land Specialist  
 Development Corporation  
 Hermosa, Bataan

### Engr. Edwin L. Borasca Jr.

Project in Charge  
 Net Pacific Inc.  
 Legaspi Village, Makati CITY

### Engr. Graham Kirby S. Cruz

Site Engineer  
 Asiawide Land Specialist  
 Development Corporation  
 Hermosa, Bataan

### Arch. Joseph Lidezón D. Mallari

Architect Instructor  
 Microcadd Institute Inc.  
 San Fernando City, Pampanga

I hereby certify that the above information are true and correct to the best of my knowledge and belief.

  
 RONALD S. MARCELO  
 Applicant's Signature