

JERICO P. SEMBRANO JR.

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City of San Fernando Pampanga, Philippines
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OBJECTIVE

I am fresh graduate looking for a company where I can utilize my knowledge and abilities to help the company meet and surpass its objectives. I am seeking for a competitive and challenging environment where I can serve your organization and establish an enjoyable career for myself.

WORK EXPERIENCE

Art of Clay, Inc.

Balangas, Santo Tomas, Pampanga

Internship (Production Planning Control/ Warehouse)

February – June 2023

Key Qualifications and Responsibilities:

- Warehouse
 - Validation of product labels and codes
 - Product Inventory
- Production Planning Control
 - Preparation of Job Orders
 - Sorting of Files

Food Panda Philippines

Freelance Delivery Partner

Delivery Rider

May 2022 – present

Key Qualifications and Responsibilities:

- Manage multiple orders, delivery locations, and customers at the same time.
- Using GPS, navigate city streets and highways with efficiency.
- Deliver orders within an optimal period, ensuring freshness of food and respect for customer preferences.

ELIGIBILITY

Civil Service-Career Service Examination Passer

Professional Level

August 20, 2023

Region 3

EDUCATION BACKGROUND

Tertiary

Bachelor of Science in Business Administration – Major in Marketing DON HONORIO VENTURA STATE UNIVERSITY Bacolor, Pampanga	2019 - September 2023
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Bachelor of Science in Medical Technology ANGELES UNIVERSITY FOUNDATION Angeles, Pampanga	June 2015 – April 2017 (undergraduate)
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Secondary Education

CHILDREN OF FATIMA SCHOOL INC. Sto. Tomas, San Matias, Pampanga	June 2014 – April 2015
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CHRIST IN YOU FAITH CHRISTIAN ACADEMY City of San Fernando Pampanga	June 2011 – April 2014
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Primary Education

CAMP OLIVAS ELEMENTARY SCHOOL City of San Fernando Pampanga	June 2005 – April 2011
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SKILLS

- Has ability to do multi tasking
- Excellent in interpersonal skills and the ability to maintain positive attitude in high stress situation
- Hardworking and trustworthy
- Responsible when it comes to work

- Team worker who is able to adapt in highly dynamic and changing situation
- Interested in acquiring new knowledge
- Computer skills

CERTIFICATE AND AWARDS

- Certificate of Participation in Professional Work, Ethics, Labor Laws and VAWC Seminar
- Certificate of Participation in Leadership Seminar “Inclusive Leadership: Building and Developing Leadership Skills for Effective People’s Management”
- Certificate of Completion in the course START AND IMPROVE YOUR BUSINESS
- Certificate of Completion in the course MANAGING YOUR PERSONAL FINANCE
- Certificate of Completion in PERSONALITY DEVELOPMENT and CAREER PREPARATION
- Certificate of Completion for actively participating in the CONSUMER PROTECTION AND CONSUMER RIGHTS SEMINAR

PERSONAL DATA

Age : 25 years old
Sex : Male
Citizenship : Filipino
Civil Status : Single
Height : 5’10
Weight : 90 kg
Date of Birth : November 19, 1998
Place of Birth : City of San Fernando Pampanga

I hereby certify that all above information and data are true and correct to the best of my knowledge and belief .


Jericho P. Sembrano Jr.
Applicant