



# ABDUL SAMAD A

I am a dedicated, organized and methodical individual. I have good interpersonal skills, am an excellent team worker and am keen and very willing to learn and develop new skills. I am reliable and dependable and often seek new responsibilities within a wide range of employment areas. I have an active and dynamic approach to work and getting things done. I am determined and decisive. I identify and develop opportunities.

## Contact Details

 (+974) 66773474

 22 May '24

 abdulamadachalath@gmail.com

## Languages

ENGLISH

TAMIL

HINDI

Basic

## Hobbies

READING

## Education

NATIONAL COLLEGE OF ARTS AND SCIENCE Jun 2018 – Mar 2021

BACHELOR OF BUSINESS ADMINISTRATION  
CALICUT UNIVERSITY

AAMIZ INSTITUTE OF TECHNOLOGY Jul 2022 – Mar 2023

ADVANCED DIPLOMA IN NETWORK  
ENGINEERING

BASIC ELECTRONICS  
COMPUTER HARDWARE  
COMPUTER NETWORKING  
MCSA  
CCNA  
RHCSA

LUMINAR TECHNOLAB Jun 2021

SOFTWARE TESTING SPECIALIST

## Work Experience

COMPUTER ARABIA - QATAR

IT TECHNICIAN

- Setting up workstations with computers and necessary peripheral devices
- Installing and configuring appropriate software and functions according to specifications
- Installing, configuring and maintaining hardware components of computer and network systems
- Diagnosing and troubleshooting software and hardware issues
- Maintaining and updating technical documentation regularly
- Testing new hardware and software before full-scale installation
- Repairing or replacing damaged hardware.
- Upgrading the entire system to enable compatible software on all computers.

STANDARD TELECOM - Calicut Jul 2022 – Feb 2023

IT ASSISTANT

- Providing technical support for users.

TRAVELING

WRITING

TYPING

DRIVING

- Assembling and installation new system as per the Management requirements
- Installing new software or software upgrades
- Backing up data and managing accessibility based on client requests.
- Find contingency plans in case of network disruption.
- Communicating with vendors to negotiate contracts.
- Training staff on how to use an organisation's IT system.
- Monitoring computer hardware inventories.



## Certifications

### ADVANCED DIPLOMA IN NETWORK ENGINEERING

COUNCIL FOR TECHNICAL DEVELOPMENT CONTINUING

### SOFTWARE TESTING SPECIALIST

NATIONAL COUNCIL FOR TECHNOLOGY AND TRAINING



## Personal Skills

- Possesses great analytical and problem-solving skills. Ability to think rationally and thoughtfully.
- A team player good at working collaboratively with people in order to achieve a goal.
- Adaptable to any situation can work in a dynamic and flexible environment.
- Good at organizing tasks and projects in a structured manner.
- Attentive listener and effective oral communication skills.
- Outside the box thinker, can come up with creative solutions that can be a real asset in any role.

### Declaration:

I hereby confirm that all the details furnished above are authentic and accurate to the best of my belief.

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