

Muhammad Asim Riaz

0332-5185175

House # B1 912, Street No 1, Muslim Town Rawalpindi

Key Qualifications:

I have almost 12 years of professional experience in the Construction field / Architectural, 3D Designing, Structural Designing of Multistory Residential & Commercial Building Projects. I have the skills to coordinate with designers, technicians and other personnel to incorporate concepts and information into drawing packages.



Experience

01/2011 to 01/2022

Senior AutoCAD Operator / Draftsman

PGI Design Group Architects Engineers Planners int-Designer,
Islamabad - Pakistan

Developed design specifications for more complex construction projects, Worked with CAD operators to develop efficient designs, Provided guidance to less experienced staffs as needed, Handled large scale and small scale drafting projects, Provided design support to multiple projects, Prepared separate drawings for every site plan and project as assigned, Developed drawing package for bid projects and other special assignments, Revised drawings as and when needed to incorporate necessary changes.

02/2020 to 10/2022

Senior Draftsman

A.M Design Consultant Architects, Designer & Planers

Islamabad - Pakistan

Preparation of Architectural and Structural Working Drawings details include Slab reinforcement, Column, Beam Typical Cross Section, Foundation Layout Plans Electrical and Plumbing drawings, Site Supervision and design Checks, Preparation of Structural Shop drawings and Reinforcement drawings, Following Architectural and Structural design drawing to prepare shop drawing, Providing Reinforcement details by following Consultant's Design Drawings, General notes and Reinforcement Schedules. samsung old phone replace with new phone offer

Highlights

- Produce draft designs and diagrams according to the given specifications.
- Assist and coordinate with designers and engineers.
- Collaborate with designers, constructors and engineers on projects.
- Revise drawings and layouts to accommodate changes and enhancements.

Education

SSC Matric

AutoCAD 2D+3D (1 Year Course)

Software's

- Auto CAD (Civil),
- Auto CAD (Civil 3D),
- SketchUp
- 3D Studio Max
- Corel Draw x3
- Photo Shop
- MS Word, Excel and Power Point.

02/2023 to date

Senior Draftsman

READ Foundation

Islamabad – Pakistan

Developed design specifications for more complex construction projects, Worked with CAD operators to develop efficient designs, provided guidance to less experienced staffs as needed, handled large scale and small-scale drafting projects, Provided design support to multiple Building projects. Developed drawing package for bid projects and other special assignments projects. Worked with Engineers in developing design concepts, provided support to assembly floor team during project build phase, produced detailed drawings based on project specifications. Provided technical guidance to Junior CAD Drafters.

PERSONAL INFORMATION:

- Father's Name: Muhammad Riaz Tariq
- Date of Birth: 06-06-1984
- Religion: Islam
- Domicile: Rawalpindi
- Marital Status: married
- CNIC: 37405-7791924-5
- Email: Asimriaz9@gmail.com

Language	Speaking	Reading
English	Good	Good
Urdu	Excellent	Excellent
Punjabi	Good	Good

BOARD OF INTERMEDIATE AND SECONDARY EDUCATION, RAWALPINDI
SECONDARY SCHOOL CERTIFICATE EXAMINATION
ANNUAL SESSION 2001

RESULT INTIMATION

ROLL NO. 113100 RESULT CARD NO: 1320 26
GROUP SCIENCE
NAME ASIM RIAZ REGISTRATION NO: 200182910023
FATHER'S NAME MUHAMMAD RIAZ TARIQ
INSTITUTION GOVT. MUSLIM HIGHER SECONDARY SCHOOL NO.1 SAIDPUR ROAD,
RAWALPINDI.

<u>SUBJECTS / PAPERS</u>	<u>MARKS OBTAINED</u>
ENGLISH (COMPULSORY) - A	44
ENGLISH (COMPULSORY) - B	38
URDU (COMPULSORY) - A	41
URDU (COMPULSORY) - B	33
PAKISTAN STUDIES	27
ISLAMIYAT (COMPULSORY)	37
MATHEMATICS (COMPULSORY)	59
PHYSICS (THEORY)	36
PHYSICS (PRACTICAL)	21
CHEMISTRY (THEORY)	42
CHEMISTRY (PRACTICAL)	10
BIOLOGY (THEORY)	25
BIOLOGY (PRACTICAL)	13
TOTAL MARKS (IN FIGURE)	426
(IN WORDS)	FOUR HUNDRED TWENTY-SIX

GENERAL REMARKS THE CANDIDATE HAS PASSED AND PLACED IN GRADE C

DATE OF BIRTH (IN FIGURE) 06-06-83
(WORDS) 6th JUN
ONE THOUSAND NINE HUNDRED AND
EIGHTY-THREE



GOVERNMENT OF KHYBER PAKHTUNKHWA



KHYBER PAKHTUNKHWA TRADE TESTING BOARD

Directorate General Technical Education & Manpower Training

Competency based / Skill recognition

Diploma

Serial No. 7126

Session 2008-2009

Roll No. 6150

Certified that Mr./Miss/Mrs. ASIM RIAZ S/D/W.O. MUHAMMAD RIAZ TARIQ

Registration No. GIMT/ISB/AC/14/6150 Institute GULF INSTITUTE OF MODERN TECHNOLOGY, ISLAMABAD

appeared and passed the trade proficiency test in accordance with the requirements of the National Occupational Skill standards of ONE YEAR duration prescribed by the National Training Board, Government of Pakistan in the Trade of AUTOCAD (2D+3D) + DRAFTING

The test was conducted by the Khyber Pakhtunkhwa Trade Testing Board in the month of MAY 2014

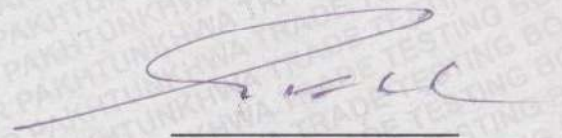
His/Her proficiency in the trade test is as under:- 1) Theory 330/400 2) Practical 410/600

The examination was taken as a whole/in parts.

And in recognition thereof this Trade Certificate is issued on the 24, MAY 2014


Secretary




Chairman

PGI/E-REC/396-01
31st October 2022

TO WHOM IT MAY CONCERN

This is to certify that Muhammad Asim Riaz S/O Mr. Muhammad Riaz Tariq was an employee of PGI Design Group during the period starting from 1st September 2011 to 31st October 2022 holding the position of Architectural Draftsman.

His major duties as Architectural Draftsman were to draft architectural drawings, design interior and perspective views. His responsibilities were not only limited to drafting but also contributed in office documentation work. He is a highly regarded and valued member of our team. His interpersonal skills are exceptional, and he has always shown reliability, good work ethic and initiative.

We found Mr. Asim sincere and responsible employee with a professional attitude. We wish him all the best in his future endeavors.

With Best regards,



M. Umer Sheikh
Chief Executive Officer