



Ali Hasan Fayad

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OBJECTIVE

I look forward to working in A Suitable Position With an organization where I can utilize the best of my skills and abilities that fit to my education, skills and experience a place of where can encourage and permitted to be an active participant as well vital contribute on development of the company.

EDUCATION

- 2017
- Nida high school

EXPERIENCE

January
2020 -
August
2020

- **Data entry**
Seha
 - Greet patients and records patient information into a computer database.
 - Responsible for ensuring appropriate and accurate registration of all patients .
 - Handling and solving the problems .
 - Relays information between patients and other staff members , and provides them with updates as needed.

September
2020 -
April
2021

- **Sales representative**
Asmak Al sultan
 - Delivering the required number of products on daily basis.
 - Care of the products and follow the transportation instructions.
 - Communicate with customers by phone to find out the delivery time if there are problems or changing in their expected arrival time.

May
2021 -
October
2022

- **Data entry**
Tamuh
 - Seve and secure the entered data with various protection methods, and a full backup copy may be required making.
 - Provides easy ways to query this data at any time.
 - Preparing and arranging the company's data sources and reviews to ensure that they are fully met.

February
2023 -
March
2024

- **Sales representative**
Basket Delivery Services
 - Delivering the required number of products on a daily basis.
 - Maintaining delivery records and ensuring that the customer signs the receipt.
 - Care for products and follow transportation instructions.
 - Communicate with customers via phone to find out the delivery time
 - Receiving payments from customers in the case of payment upon receipt
 - Excellent communication with customers, answering questions and dealing with complaints.

- Communicating with customers and convincing them to deal with the company and providing them with the best offers.
- Responsible for periodically maintaining all cars and obtaining official papers for them.

SKILLS

Attention and attention to details.

80%

Problem solving

100%

knowledge of local roads,
neighborhoods and driving

80%

Time management skills

100%

customer service skills

100%

Ability to use GPS systems

100%

Ability to work under pressure
during peak times and seasons

100%

Mastering positive relationships
with customers .

100%

Flexibility in dealing

100%

LANGUAGES

- English
- Arabic