



Inam Rasheed

Driver, Sales

WORK EXPERIENCE

Almeera Qatar | 2022-2023

My role in this organisation is Serve customers by selling products and meeting customer needs.

Services existing accounts, obtains orders, and establishes new accounts by planning and organizing daily work schedule to call on existing or potential sales outlets and other trade factors.

Adjusts content of sales presentations by studying the type of sales outlet or trade factor. Focuses sales efforts by studying existing and potential volume of dealers.

Submits orders by referring to price lists and product literature.

Keeps management informed by submitting activity and results reports, such as daily call reports, weekly work plans, and monthly annual territory analyses.

Toyota Pakistan | 2019 - 2021

My role at here is Maintained organized presentable merchandise to drive continuous sales. Analyzed and properly processed product returns, assisting customers with finding alternative merchandise to meet needs. Worked alongside retail representatives to boost sales by enhancing product presentations and advertise collateral.

Trained and developed new sales team associates in products, selling techniques and company procedures.

Organized racks and shelves to maintain store visuality,

Research the markets, identifying prospects, promoting product, making offers, negotiating, closing sales

Islamabad Hotel | 2017 - 2018

My job was to Represent the hotel to the guests throughout all stages of the guest's stay by working with all hotel personnel to ensure every guest experiences superior customer care and top notch hospitality. I was responsible for providing front desk services to guests, undertaking various administrative duties, and diffusing conflict or tension in hotels, among other duties.

Certifications

NEBOSH International General Certificate in Occupational Health and Safety.
6 months diploma in Office Automation from Skill Development Council Peshawar

3 months Training certification in Digital Marketing from DigiSkills.Pk
Certificate id: S5MF68YPQ

3 months Training certification in FREELANCING from DigiSkills.Pk
Certificate id: 6WHJ9YYPQ

3 months Training certification in Fire Safety from Cardiff Institute Islamabad
3 months Training certification in Permit to Work from Cardiff Institute Islamabad

3 months Training certification in First Aid from Cardiff Institute Islamabad

CONTACT

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PROFILE

Dedicated and detail-oriented Sales Representative with 5 years of experience in numerous Brands and Firms, Been working with Multinational Companies and was keen to ensure a smooth flow of work and take the whole team together.

EDUCATION

Sarhad university of science and information technology

Bachelors of Business Administration
2017-2021

Project: IMPACT OF HRM PRACTICES ON
EMPLOYEES JOB SATISFACTION

ICMS Education System

Secondary and Higher
Secondary School
2012-2016