



Inam Rasheed

Driver

CONTACT

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PROFILE

Dedicated and detail-oriented Driver with 5 years of experience in numerous Brands and Firms, Been working with Multinational Companies and was keen to ensure a smooth flow of work and take the whole team together.

EDUCATION

**Sarhad university of science
and information technology**

Bachelors of Business Administration
2017-2021

Project: IMPACT OF HRM PRACTICES ON
EMPLOYEES JOB SATISFACTION

ICMS Education System

Secondary and Higher
Secondary School
2012-2016

WORK EXPERIENCE

Strong Qatar | 2022-2023

Planning and directing routes to ensure the safe and secure delivery of customer merchandise

Scheduling delivery times, presenting invoices, collecting payments, and obtaining customer signatures on delivery documentation

Driving vehicles on scheduled routes to pick up and then deliver stock, and to make deliveries to business premises and customer homes

Maintaining the delivery vehicles cleanliness both inside and out and ensuring the security and safety of all loads carried

Driving in heavy traffic and unsociable hours, obeying all traffic laws and regulations, and reporting delays, accidents and other traffic situations to managers Delivering a friendly and professional service to customers, and manually lifting and carrying stock to from the vehicle to customer premises

Performing vehicle inspections inclusive of gas, oil, water, tires and light checks and reporting any mechanical problems or deficiencies with the van

Toyota Pakistan | 2019 - 2021

My role at here is Maintained organized presentable merchandise to drive continuous sales. Analyzed and properly processed product returns, assisting customers with finding alternative merchandise to meet needs. worked alongside retail representatives to boost sales by enhancing product presentations and advertise collateral.

Trained and developed new sales team associates in products, selling techniques and company procedures.

Organized racks and shelves to maintain store visuality,

Research the markets, identifying prospects, promoting product, making offers, negotiating, closing sales

Islamabad Hotel | 2017 - 2018

My job was to Represent the hotel to the guests throughout all stages of the guest's stay by working with all hotel personnel to ensure every guest experiences superior customer care and top notch hospitality i was responsible for providing front desk services to guests, undertaking various administrative duties, and diffusing conflict or tension in hotels, among other duties.

Certifications

NEBOSH International General Certificate in Occupational Health and Safety.
6 months diploma in Office Automation from Skill Development Council
Peshawar

3 months Training certification in Digital Marketing from DigiSkills.Pk
Certificate id: S5MF68YPQ

3 months Training certification in FREELANCING from DigiSkills.Pk Certificate
id: 6WHJ9YYPQ

3 months Training certification in Fire Safety from Cardiff Institute Islamabad

3 months Training certification in Permit to Work from Cardiff Institute
Islamabad

3 months Training certification in First Aid from Cardiff Institute Islamabad