# JISANUL HAQUE

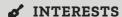


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- **ූ** Male
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- in Jisan1994
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# LANGUAGES

English

Tamil



- Travelling
- Photography
- E-Gaming
- Joining a professional, social or environmental groups

#### PROFILE

As a highly motivated, technically skillful, active team player who wishes to apply and share the knowledge, experiences and analytical skills for the betterment of the organization through good managerial practices, while enhancing the knowledge further.

#### PROFESSIONAL EXPERIENCE

# MS Lanka Construction Supplying(Pvt)

Procurement Manager

09/2021 - 12/2023

- Monitor and analyze procurement data to identify areas of improvement & Analyze market trends and identify new sources of supply.
- Manage supplier relationships and ensure that they meet quality and delivery requirements.
- Develop and implement strategies to reduce risk and improve supplier performance.

#### DIGITALL Technology(Pvt)

Data Entry Operator

03/2019 - 05/2021

- Entered data from source documents into prescribed computer database, files and forms.
- Developed and maintained customer databases using various data entry software application.
- Demonstrated proficiency in Microsoft Office Suite, especially Excel spreadsheets.
- Utilized data entry skills to accurately enter and maintain large volumes of customer information into databases.

#### **Riyadh Cables Group Company**

Quality Controller

11/2015 - 07/2016

- Ensuring all products meet necessary specifications and standards.
- Conducted spontaneous inspections on work processes.
- Discuss inspections results and report them.

#### **SKILLS**

- Data Entry
- Records Management
- Procuring network equipment and managing subcontractors involved with network installation
- Installing, configuring and supporting network equipment including routers, proxy servers, switches, WAN accelerators, DNS and DHCP.
- Time Management, Complex problem solver
- Network repairs and Maintanance

## **REFERENCES**

#### A.I. Usaidh Mohamed,

Senior Engineer, ALEPH PTE. LTD 274 River Valley Road Singapore info@aleph-labs.com, +974 7057 7254



# Certificate of Accomplishment English

Vi Academy Kuala Lumpur 2019 – 2020 DPS/2020/003

## **Network Engineering**

Winsys City Campus 01/2019

## **BTEC HND In Computing Systems Development**

British College Of Applied Studies 01/2018 – 04/2019

# Certificate In English

British College Of Applied Studies 01/2017 – 04/2018

# **Diploma In Information Technology**

British College Of Applied Studies 01/2017 – 2018

#### Diploma In Auto CAD 2D,3D

Top Line college of Architectural Engineering 2010