

**Muneer. M.K**

Doha, Qatar

Email:

muneermk094@gmail.com

Mobile No:

+974 - 70925655

Permanent Address:

Muthedath house,
Edakazhiyoor
Trissur Dist. - 680515
Kerala, India.

Personal Details

Date of Birth -20 May 1983
Gender -Male
Religion -Islam
Nationality -Indian
Marital status - Married

MUNEER M.K**HOTEL GUEST DRIVER**

Mob: +974 - 70925655 Email: muneer094@gmail.com

Career Objective

I have a clean driving license, and got experience in various types of Luxury vehicles as Chauffeur. I can remain focused for omg periods of tire and will always do my best to ensure a company achieves its service guarantees. Experience in performing routine car maintenance, cleaning a vehicle's interior, and picking up passengers from potentially crowded areas. Exceptional talent with providing customer service and having great time management skills. I am currently looking for a suitable position with a reputable and ambitious company.

Summary

As professional Chauffeur working with Luxury Hotels more than 15 years of experience in similar field among which 10 years of Qatar experience.

Key Skills & Abilities:

- Knowledge of local area, landmarks, and attractions.
- Knowledge of applicable laws, regulations, and safety protocol.
- Excellent customer service skill.
- Ability to maintain vehicle in a clean and professional condition.
- Excellent driving skills and ability to drive safely in all road conditions.
- Ability to troubleshoot minor mechanical issues.
- Ability to lift and transport luggage.
- Ability to communicate effectively with customers.
- Good organizational skills and attention to detail.
- Ability to multitask and handle multiple requests simultaneously.

Visa Status

Freelancer Visa

Passport Details:

Passport no: W 3746929
Date of issue: 23-08-2022
Date of expiry: 22-08-2032
Issued in: DOHA

Driving licence details:

Date of issue: 04-06-2013
Date of expiry: 20-07-2026
Issued in: Qatar

Languages Known

Able to speak:

English, Arabic,
Hindi, Tamil, Malayalam

Able to read:

English & Malayalam

Able to write:

English & Malayalam

Qatar ID

Date of expiry
29-09-2023

Roles & Responsibilities

- Greet passengers and provide assistance with luggage.
- Drive passengers to their destination safely and on time.
- Ensure that the interior of the vehicle is clean and comfortable.
- Perform vehicle inspections and maintenance as needed.
- Monitor traffic conditions and adjust route accordingly.
- Calculate fares and collect payments from customers.
- Maintain detailed records of trips and passengers.
- Assist passengers with any special requests.
- Respond promptly to customer inquiries and complaints.
- Adhere to all safety and driving regulations.

Professional Experience

MID WELL LIMOUSINE

Duration: 01.01.2021 to Present

GRAND HAYATT HOTEL

Duration: 01.01.2018 to 30.12.2020

ROTANA

Duration: 20.03.2013 to 30.12.2017

Technical Exposure

- MS Office (Word, Excel, Outlook)

Educational Qualification

Secondary School Living Certificate

SEEDHY SAHIB Government Higher Secondary School (Kerala-India)

Activities & interests

Reading books, Playing football
Human charity programs & Traveling to different places

Declaration

I hereby declare that all the information furnished above details are true to the best of my knowledge and belief.

Place:

Muneer. M.k

Date: