

Sai Sumanth

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Doha, Qatar

OBJECTIVE

- Dedicated and detail-oriented Store Keeper with four years of experience in managing inventory, maintaining records, and ensuring efficient operations. Seeking to leverage proven organizational and logistical skills to contribute to the success of a dynamic retail environment.

EXPERIENCE

2020 -
Till Date

- **Store Keeper**
Aamal Services
 - Efficiently manage inventory levels, conducting regular audits to ensure accuracy and prevent stock shortages or excess.
 - Coordinate with suppliers to source quality products at competitive prices, negotiating terms and maintaining good supplier relationships.
 - Organize and optimize storage space to maximize efficiency and accessibility, ensuring goods are stored safely and securely.
 - Maintain detailed records of all incoming and outgoing goods, including receipts, invoices, and inventory logs, to facilitate accurate tracking and reporting.
 - Inspect incoming shipments for quality and quantity, ensuring compliance with specifications and standards, and promptly addressing any issues or discrepancies.

EDUCATION

2010

- **Matriculation**
State Board Telangana
A

2012

- **Intermediate**
Nalanda Junior College
A

SKILLS

Inventory Management



Communication



Team Management



Problem Solving



Time Management



Customer Services



PERSONAL DETAILS

- Date of Birth: 18-01-1993
- Nationality: Indian
- Driving License: 29335635404(Light- Vehicle)
Validity: 30-10-2027

PERSONAL TRAITS

- Highly motivated and eager to learn new things
- Strong motivational and leadership skills.
- Ability to work as an individual as well as in group
- Able to adjust in different Environments.

REFERENCES

- References available upon request.