

A S MOHAMMED NAZEER

Driver cum Messenger / Merchandiser

Summary

Highly motivated and reliable Driver cum Messenger with a clean driving record and excellent organizational skills. Dedicated to providing efficient and safe transportation services while also handling messenger duties. Seeking an opportunity to contribute my driving expertise and communication abilities in a dynamic and professional environment.



Contact Info

Email: nazeerqatar3@gmail.com

Contact No: +974 50224335

WhatsApp: +974 50224335

Languages

- English
- Hindi
- Tamil
- Malayalam
- Sinhala

IT Proficiency

- Adobe Collection
- Internet and EMAIL
- MS Office
- Ulead Video Studio
- Cyber Link Power Director

Experience

2024 

EXECUTIVE OFFICE DRIVER, UNITED DEVELOPMENT COMPANY (UDC) - QATAR

Temporary Driver at UDC CEO office. Ensuring the collection of written communications and other items from outside company. Deliver documents to clients and other offices. driver for manager. General driver tasks and duties. Purchase stationary, pantry and other items for office.

2022-2023   

TAXI DRIVER, UBER, PICKME & YOCAB – SRI LANKA.

Provided safe and comfortable transportation services to customers in need. Adhered to traffic laws, road regulations and company safety policies. Assisted passengers with luggage and provided door-to-door service. Maintained a clean and orderly vehicle appearance. Proficient in GPS navigation and modern technologies for efficient routes.

2017 – 2021



MESSENGER, CROWN CONSULT – DOHA, QATAR.

Driving the head of delegation and appointed staff to appointments and function. Ensuring the collection of written communications and other items from outside company. Deliver documents to clients and other offices. Support project team with submission of deliverables. Personal driver for director. General driver tasks and duties. Faxing, printing, photocopying, filing and scanning. Purchase stationary, pantry and other items for office.

2012 – 2015



SALES MAN / MERCHANDISER / DRIVER, AL MASHRIQ – DOHA, QATAR

More than three years' work experience at Al Mashriq in Qatar as Salesman, Merchandiser and Driver. Assisting visual merchandisers to plan store layouts to promote key lines. Accurately stocking and rotating products onto shelves from backroom inventories. Building up and maintaining product displays. (Merchandiser in Qatar's major hypermarkets - Family Food Center, Lulu Hyper Market and Carrefour)

Education

GENERAL CERTIFICATE OF EXAMINATION (ORDINARY LEVEL-2006), GOVERNMENT EXAMINATION DEPARTMENT OF SRI LANKA (Successful pass in all subjects)

GENERAL CERTIFICATE OF EXAMINATION (HIGHT SCHOOL - ADVANCE LEVEL-2009), GOVERNMENT EXAMINATION DEPARTMENT OF SRI LANKA (Successful pass in all subjects)

DIPLOMA IN COMPUTER HARDWARE ENGINEERING, BRITISH INFORMATICS OF COMPUTER TECHNOLOGY

DIPLOMA IN MICROSOFT OFFICE, ASIAN COMPUTER SYSTEM

Other Courses

- Adobe Collection (Light room, Photoshop etc.)
- Video editing (Ulead, Pinnacle & Power Director).
- Spoken English Training Program.
- Troubleshooting and diagnosing hardware and software problems, including Laptop/desktop, PC Hardware.
- Excellent hands-on experience, installing, operating, and troubleshooting Microsoft Applications, Vista, WindowsXP,7,8,10.

Skills

- Excellent customer service skills
- Knowledgeable in local roads, and area
- Familiarity with Qatar's traffic rules and regulations
- Efficient driver with a valid license and a clean driving record
- Good communication and interpersonal skills
- Ability to work independently and responsibly
- Ability to follow instructions and directions
- Collaborate with team members
- Excellence in using relevant technologies and systems such as GPS navigation system
- Proficiency in maintain the vehicle
- Ability to assist the departmental needs by demonstrating excellent organizational and administrative capabilities
- Ability to process and work with confidential information

Personal Details

- NAME : ABDUL SALAM MOHAMMED NAZEER
- DATE OF BIRTH : 22 OCTOBER 1990
- NATIONALITY : SRI LANKAN
- PASSPORT NO : N 9607304
- QID / DRIVERS LICENCE NO : 29014405597 (Manual and Automatic)